



March 31, 2025

Nevada Department of Employment, Training and Rehabilitation  
Rapid Response  
500 E. Third St.  
Carson City, Nevada 89713

Re: Notice of Layoff

Dear Nevada Department of Employment, Training and Rehabilitation,

This letter is sent to provide the Nevada Department of Employment, Training and Rehabilitation with formal notice as a courtesy that The HC Companies, Inc. ("HC Companies") is having a layoff. The employment of 57 employees will be terminated at its facility located at 550 Spice Islands Drive, Sparks, Nevada 89431 on May 30, 2025 and June 13, 2025 due to HC Companies shutting down almost all of its operations at the Sparks, Nevada facility.

This layoff is expected to be permanent. No bumping rights exist. None of the affected employees are represented by a union.

The individuals being laid off on May 30, 2025 and June 13, 2025 are being notified of the layoff contemporaneously with this writing.

If you have any questions or need further information, feel free to contact me at EBrooks@HC-Companies.com or 440-214-0664.

Sincerely,

A handwritten signature in black ink that reads 'Elizabeth Brooks' in a cursive, flowing script.

Elizabeth Brooks  
Chief HR Officer  
The HC Companies, Inc.