


Vocational Rehabilitation's new application process

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Deputy Administrator



Nevada
Vocational Rehabilitation
A Proud Partner of American Job Center of Nevada
At Work for Disability Inclusion

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Pandemic

In response to the COVID-19 pandemic, on March 16, 2020 DETR was closed to the public and all employees were sent home. Vocational Rehabilitation remained open virtually, providing needed services to its clients. Unfortunately, we could no longer process paper applications, so we had to develop a new way.

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- Vocational Rehabilitation
- Vocational Rehabilitation Application
- Youth & Student Services
- Business Enterprise of Nevada
- Disability Adjudication
- Business Development Solutions for Employers
- Services to the Blind/Visually Impaired
- Nevada State Rehabilitation Council
- Resour. cs / a... Agencies
- Employment Supports Training e-Resource
- Rehabilitat... of... s...
- Forms and Documents

Thank you for your interest in applying for the services offered by the State of Nevada, Bureau of Vocational Rehabilitation or Bureau of Services to Persons Who are Blind or Visually Impaired. If you need assistance in filling out this form, please call (702) 486-0388 in Southern Nevada; (775) 823-8112 in Northern Nevada; or TTY number at (775) 687-5353. Otherwise, please proceed in completing the form. After you complete this form an application will be emailed to you at the email address you provide on this form. Please note: the email containing the application will be from a DocuSign email address, providing the opportunity to complete and sign your application digitally from your computer, tablet or smart phone.

Vocational Rehabilitation Form

Are you a minor or under the age of 18? Yes No

Are you your own legal guardian? Yes No

If no, please provide legal guardian's email address:

Are you still in high school or are a recent graduate? Yes No

What high school do you attend?

Are you seeking a sub-minimum wage certificate to work in sheltered employment? Yes No

Were you referred by Job Connect/One Stop? Yes No

If yes, in which city or on what street?

Your Name

Your Email Address

List any needed accommodation here

If you have any questions about applying, please call: (775) 823-8112 if in the Northern part of the state or (702) 486-0388 if in the Southern part of the state.

The answers to these questions help us decide which counselor or office would best meet this clients needs.

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Slide 4

MM1 Mechelle Merrill, 3/23/2021

First 2 pages of the VR application sent to clients to sign electronically using DocuSign

VR Nevada
Vocational Rehabilitation

Application for Vocational Rehabilitation Services

PERSONAL INFORMATION

First Name: [] Last Name: []
 Address: [] City: [] State: [] Zip: []
 Phone: [] Email: []
 Date of Birth: [] Sex: []
 Marital Status: []
 Education: []
 Employment History: []
 Disability: []
 Reason for Disability: []

EMPLOYMENT HISTORY

Current Employer: []
 Previous Employers: []

EDUCATION

Current School: []
 Previous Schools: []

ADDITIONAL INFORMATION

Other Disabilities: []
 Other Services: []

DECLARATION

I am applying for vocational rehabilitation services for the purpose of getting and/or keeping a job. I understand that my eligibility under provisions of services may be reviewed. I understand that my personal information will be confidential. I understand that my information will be used for the purpose of providing services and for the purpose of monitoring my progress. I understand that my information will be used for the purpose of providing services and for the purpose of monitoring my progress. I understand that my information will be used for the purpose of providing services and for the purpose of monitoring my progress.

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Pages 3 and 4 of the electronic application for signature

DECLARATION

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AGREEMENT

I agree to provide accurate financial information and data for the following conditions:





- All goods and services furnished by VR are intended to assist me in obtaining or maintaining employment. I agree to be held responsible for any goods and services furnished by VR that are not intended for the purposes intended.
- I will not use, or allow others to use, goods and services furnished by VR for any purpose other than that intended.
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SIGNATURE

Applicant Signature: [] Date: []
 Parent / Guardian / Legal Representative Signature: [] Date: []
 Agency Representative Signature: [] Date: []

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What happens next?


-  Our Global Scheduler receives the application by email and finds the next available counselor that meets the needs identified on the brief questionnaire.
-  Ex: transition, BSBVI, SE/CE, rural, etc.
-  The Global Scheduler opens a case in AWARE and adds the applicant to the counselor's schedule.
-  The applicant will receive emails and SARA reminders of their upcoming virtual intake appointment.

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Virtual platforms

What platforms do we use to virtually meet with our clients?



On-Demand Interview Network (ODIN) by 

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All 3 platforms are accessible on a smart phone, tablet or computer and multiple invitees may join.

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If an applicant did not have one of these tools, we could always use a traditional phone.



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All releases of information and disclosures are done in the first meeting with the counselor. If meeting virtually, all documents will be delivered and signed using DocuSign.

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When will things go back to normal?

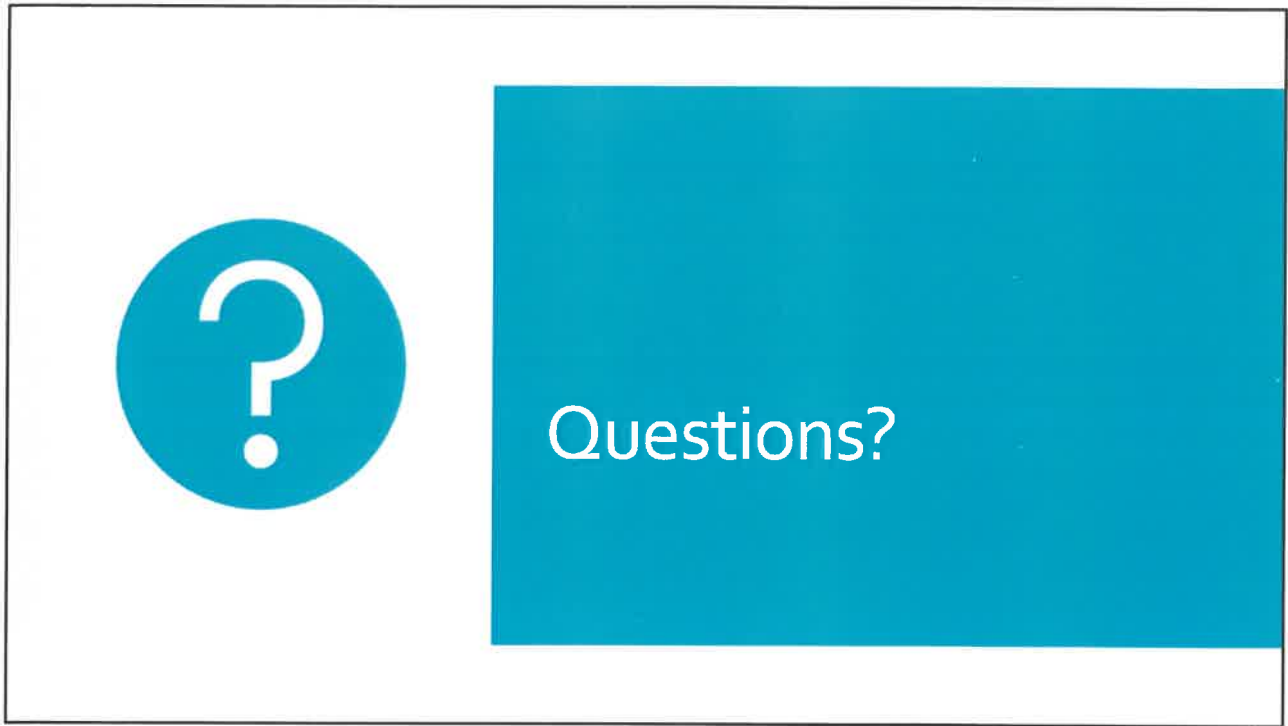
This is the new normal. Even when the pandemic ends, we will continue to accept applications in this way.

We hope to return to our offices before summer, although it won't be exactly like before.

We will have staff rotating in the office and working from home. We will still "see" our clients virtually when necessary and especially until it is safe to resume face to face work.



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