

Technical Assistance Guide (T.A.G.)

Workforce Investment Act

Date: September 24, 2013

Number: 13-1

Revised: April 14, 2014

SUBJECT: Training Related Employment and ONET coding of Employment Outcomes

Purpose:

The Department of Labor has requested that Nevada improve reporting on training related employment for WIA programs. The current state of outcome reporting for the training-related employment and occupation information in the Workforce Investment Act Standardized Record Data (WIASRD) for individuals that obtained employment and subsequently exited the program is two percent of the WIA clients. This TAG will present required practices on effective ways to collect the training-related employment for WIA exiters who received training and obtained employment.

Scope:

The recommendations in this TAG apply to Local Workforce Investment Boards (LWIB's) and sub-recipients responsible for reporting WIA Training Outcomes through Nevada's reporting system NJCOS.

Effective Date:

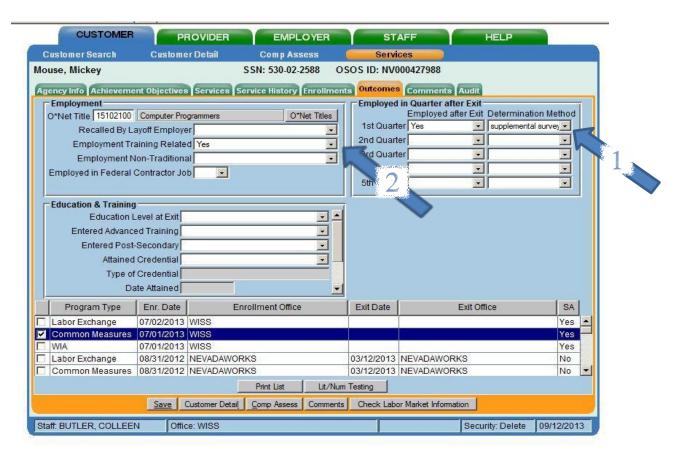
This directive is effective upon its issuance.

REFERENCES:

Training and Employment Notice TEN 5-13

POLICY AND PROCEDURES:

NJCOS Common Measures, Outcomes, Employment Training Related field (WIASRD field 1505) is required for all WIA Adult, Dislocated Worker, and Older Youth program exiters that received training and entered employment in the quarter after program exit and can be based on any job held after exit. The WIASRD specifications require that this data element should have a YES entered in the field, if the employment that an individual enters utilizes a substantial portion of the skills taught in the training received by the individual. This data element should have NO entered if the employment in which the individual enters does not utilize a substantial portion of the skills taught in the training received by the individual. Blanks in this field indicate that the individual did not receive training services or denote that the information is not known.



From the NJCOS Outcomes tab highlight the Common Measures enrollment associated with the WIA Enrollment.

- **1.** In the **Employed in Quarter after Exit** section. Select "<u>Yes"</u> and "<u>supplemental survey</u>" from the "1st Quarter" fields.
- 2: The **Employment** section must be completed for all clients who receive intensive and training services. Choose the **O*Net Title** most closely related to the training completed. (An **O*Net Title** must also be entered for non-training related employment.) The **Employment Training Related** field **MUST** have a **YES** (if ETPL training or OJT services were provided) or **NO** (if no ETPL training or OJT services were provided) entered.

When wages are identified by the system they will overwrite the supplemental survey information entered in step 1. Staff should complete the above fields before an exit occurs. Data elements should be entered into NJCOS as soon as employment information is received by the Case Manager.

ACTION:

Bring this directive to the attention of all appropriate staff and all sub-recipients.

INOUIRIES:

Please direct all inquiries to the Nevada Department of Employment Training and Rehabilitation's Workforce Investment Support Services WIA Coordinator at 775-684-0301.

Nevada Department of Employment, Training & Rehabilitation - 500 East Third Street - Carson City, NV 89713 http://www.detr.state.nv.us/ EQUAL OPPORTUNITY EMPLOYER/PROGRAM