

STEVE SISOLAK
Governor

STATE OF NEVADA

LOUISE HELTON, CHAIR
DENISE ABBEY
MARY HAUSCH
CHRISTA MIKE
DR. NICOLE HUDSON

DR. TIFFANY G. TYLER-GARNER
Director



KIMBERLY GAA
Administrator

EST. 1989

Department of Employment, Training, and Rehabilitation
BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS
NOTICE OF PUBLIC MEETING

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **March 9, 2020**
3:00 p.m.

Video Conference Locations: **America's Job Center of Nevada Conference Room**
4001 So. Virginia Street, Suite H
Reno, NV 89501

DETR/Stanley P. Jones Building, Conference Room C
2800 E. St. Louis Avenue
Las Vegas, NV 89104

Nevada JobConnect Conference Room
475 West Haskell Street, #1
Winnemucca, NV 89445

Nevada JobConnect Conference Room
150 Avenue F - Suite 1
Ely, NV 89301

This meeting will be conducted by videoconference. The public may observe this meeting and provide public comment at any of the above-cited locations.

- I. Call to Order and Welcome (3:00 pm) Ms. Helton
- II. Introduction of new Board Member – Nicole Hudson
- III. Public Comment – None present per Ms. Helton
- IV. Confirmation of Posting – Ms. Carmona confirmed proper notice was provided for this meeting pursuant
- V. Open meeting law, NRS 241.020 and confirmation of posting was received.
- VI. Open Meeting Compliance – Ms. Carmona Confirmed
- VII. Review of Written comments – Ms. Carmona advised no written comments were received for this meeting
- VIII. Roll Call and Confirmation of Quorum of Board Members – Quorum met per Ms. Helton

Those present in the Las Vegas location:

Louise Helton - Chair

Mary Hausch – Board Member

Nicole Hudson – Board Member

Denise Gee – HELP of Southern Nevada

Cecilia Hillman – HELP of Southern Nevada

WISS ESD Staff Member in Las Vegas Location:

Odalys Carmona – Program Specialist

Those present in the Reno location:

Denise Abbey – Board Member

Travis Sharpe – Truckee Meadows Community College (TMCC)

Erik Schoen – Community Chest

Those present in the Ely location:

Christa Mike – Board Member

- IX. Adoption of Agenda- no suggested changes
MOTION to approve March 9, 2020 agenda by Ms. Helton
FIRST: Nicole Hudson
SECOND: Christa Mike
ALL IN FAVOR: None opposed

- X. Approval of December 9, 2019 Minutes – No changes suggested
MOTION to approve December 9, 2019 Minutes by Ms. Helton
FIRST: Nicole Hudson
SECOND: Christa Mike
ALL IN FAVOR: None opposed

- XI. Review DETR Financial Report: Ms. Helton accepted as presented.

- XII. Displaced Homemaker Program Grantee Reports:
TMCC: Travis Sharpe presented: Steady increase in new intake with most of the referrals being received from Welfare and SNAP. Re-Entry intake also identifies possible DH participants. Travis has recently been visiting the American Job Center in Reno and holding office hours to spread the news about DH and the Re-Entry Program. The Communication Plan solidified intentions for TMCC to provide more outreach to spread the news of DH where case management is provided.
HELP of Southern Nevada: Denise Gee presented: During the second quarter, collaborative efforts have continued to be developed, pursued and fostered throughout ongoing partnership and outreach. Partnerships have been developed with Marathon Staffing, Fit for an Independent Tomorrow, and the Cultural Diversity Foundation/Affordable Computer Training. Through our partnership with the Cultural Diversity Foundation/Affordable Computer Training, seven DH clients have completed the Microsoft Office Word Level 1 training. DH staff attended the Community Resource Fair at Goodwill of Southern Nevada where flyers and calendars were distributed. Outreach was conducted at West Las Vegas Library, Alexander Library and Clark County Library, North Las Vegas City Hall, Pearson Community Center, Adult Basic Education and One Stop Career Center in the Clark Library. Workshop calendars are sent on a

monthly basis to over 30 contacts from various agencies. During HELP of Southern Nevada's Holiday Assistance Program, flyers and calendars were also distributed to individuals as they came in to complete the intake process. Ana Flores with Affinity Gaming/Silver Seven participated as a guest facilitator on October 9, 2019. On October 17, 2019. Our 3rd annual Cookie Exchange was held on November 25, 2019. The Clothing Boutique in the West Lake Mead hired a donation processor through the WEX program. Staff was present at the United Way of Southern Nevada's Leadership Suit Drive. The suit drive was a successful event at Nevada Energy parking lot. Donations benefited HELP's clothing closet to assist women access interview suits for free.

Community Chest: Erik Schoen presented: During this second quarter, the collaboration continued running of the AdultWorks Program (AW) and the G.A.M.E Program (OSY) in conjunction with the Displaced Homemaker (DH) Program. Clients are continuing to be screened for eligibility in the DH Program upon every enrollment with our WIOA and DV Programs. All programs are continuing to work closely with other Community Chest programming, including: Domestic Violence Advocacy, Nevada Families Home Visiting Program, Mental Health Counseling, Drug and Alcohol Counseling, Parents of Before School/After School/COW Bus Programs, and those receiving assistance from our food/clothes pantry and library. The DH Program has also made a goal to perform outreach to rural counties once per quarter. It is our intention to form a network of providers that may lean on each other for referrals, support, and overall client wellness. During the second quarter the primary outreach county was Pershing County. We were able to visit Lovelock. This trip was successful in helping to evaluate the needs of the people of Lovelock and how Community Chest, Inc may be able to assist. The second quarter has brought some recruitment challenges to the Case Management team. The team has been meeting and discussing new recruitment ideas and new ways to outreach to individuals who need assistance. Case Management is confident moving into the third quarter that they will see an increase in enrollment as a direct result of the outreach. In the second quarter we had one enrollment in the DH Program. The newest enrolled client is female, single, between the age of 18-24, is a high school dropout, one child under 6, is not employed, and is enrolled in our DV Program with plans to enroll in the G.A.M.E. Program in the next quarter. In the 2nd quarter, we have served a total of 5 DH clients, 14 AdultWorks (AW) clients, and 8 GAME Program (OSY) clients. Of Those 5 DH clients, 2 were rolled over and in training, but failed to complete their class. All clients served in the AW and OSY Programs were screened for DH eligibility. Of the 5 participants, 3 exited and 2 will roll over into the next quarter. Of the 3 exited, I was able to find employment that staff could verify. Our goal is to act as a support system for current and exited clients throughout our programs. However, when clients are no longer in need of services, it is healthy to no longer stay in contact. It can also be viewed as self-sufficiency. Going into the quarter, we are thrilled to be able to continue to do this work. We are looking forward to implementing our program timeline and expanding our DH screening process to other grants.

XIII. 2020 Board Meeting dates – Ms. Carmona requested to have the Board meeting date scheduled for September 7, 2020 to September 14, 2020 since September 7th is Labor Day.
MOTION to change the scheduled Board Meeting from September 7, 2020 to September 14, 2020 by Ms. Helton

FIRST: Nicole Hudson

SECOND: Denise Abbey

ALL IN FAVOR: None opposed

XIV. Divorce Report – Ms. Carmona requested the information from the Clerk's Office and has not received therefore asking to table this informational agenda item to the June 9, 2020 Board Meeting and it was agreed to table the item.

XV. 2020 Marketing/Strategic Plan - Ms. Carmona advised the Board that the 30th DH Anniversary is included in the Marketing Plan. A request for a Proclamation will be requested from the Governor's office. Mary Hausch has volunteered to draft the Proclamation. Each Center can celebrate at their location. The board is requesting to have the following items researched for a quote: hand sanitizers, calendar/planner, pens, portfolios, mints, stress balls, to have give-away at the events. Ms. Carmona also updated the Board members on the Informal

Solicitation she advised it has been disseminated for a DH Provider in the Northeastern Region of Nevada. Ms. Carmona advised the Board that performance measures needs to be discussed at the June 2020 meeting.

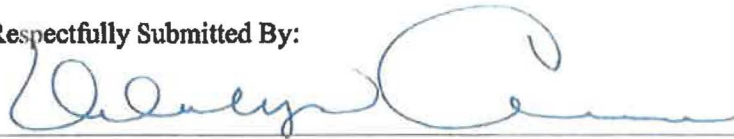
XVI. Suggested Agenda Items for Next Meeting

- Performance Measures
- Marketing Material Quotes
- Celebration Outline
- Update on additional Board Member
- Divorce Report

XVII. Public Comment – Yvonne, schoolteacher from Elko, and thanked the Board members for being able to attend the meeting and know more about the DH Program.

**XVIII. Adjournment: 4:05 pm
MOTION: Denise Abbey
SECOND: Mike Christa
ALL IN FAVOR: None opposed**

Respectfully Submitted By:



Odalys Carmona, ESD Program Specialist II



Louise Helton - Chairperson,
Board for the Education and Counseling of Displaced Homemakers