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STATE OF NEVADA



NICOLE HUDSON CHAIR
LOUISE HELTON
MARY HAUSCH

EST. 1989

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
EMPLOYMENT SECURITY DIVISION
500 E. THIRD STREET
CARSON CITY, NEVADA 89713-0001

**BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED
HOMEMAKER**

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **December 4, 2023, at 3:00 PM. Video Conference Board Meeting Minutes**

Video Conference Locations: **WISS Workforce Innovation Support Services**
State of Nevada Department of Employment,
Training and Rehabilitation, Carson City NV, 89701

1. ROLL CALL AND CONFIRMATION OF QUORUM

Those present in the Las Vegas location were:

- Nicole Hudson, (Chair)
- Louise Helton (Board Member)
- Mary Hausch, (Board Member)

Help of Southern Nevada:

Madelyn Oropreza, Christina Sewell, Denise Gee

Truckee Meadows Community College

Chad Venters

Community Chest:

Erik Schoen and Shaunte Ibarra-Beltrami

DETR Workforce Innovation Support Services

Samantha Hill-Cruz, Paulina Adrian

Quorum was established:

Paulina Adrian

2. FIRST PUBLIC COMMENT

No Comments

3. ROLL CALL AND CONFIRMATION OF QUORUM OF BOARD MEMBERS

Paulina Adrian

4. CONFIRMATION OF POSTING

Paulina Adrian

5. REVIEW WRITTEN COMMENTS

None to be reviewed.

6. ADOPTION OF AGENDA

Motion to approve, Louise Helton, 2nd the motion Nicole Hudson

7. APPROVAL OF SEPTEMBER 8, 2023, MEETING MINUTES

Nicole Hudson, Louise Helton

8. DISCUSSION AND APPROVAL OF DH FORMS

Paulina commented that she provided updates to the DH Eligibility form in English & Spanish. She mentioned she had a meeting with Programs during the face-to-face meeting and they came to an agreement about the changes they wanted to the forms. We are now presenting these changes to the board for consideration & approval. Ms. Helton asked if she could have a minute to review before a vote was taken. Samantha Hill-Cruz commented that Programs did a good job of combining the important information making it helpful for the applicant and program to understand once it's filled out. Paulina presented form 501 Participant Characteristics Paulina asked someone in programs to help explain to Nicole and Louise about this form Denise Gee from HELP of Southern Nevada volunteered. She explained the information on the form and how eligible participants would fill it out. Then Paulina presented the 501 forms. The motion was made to approve the DH Forms. Motion by Ms. Helton and Ms. Hausch approved all 3 forms.

9. REVIEW DETR FINANCIAL REPORT

Samantha Hill-Cruz commented that these reports were not included at the last quarterly meeting so there are 2 quarterly financial reports in this packet. DETR FM goes through the report to see what has transpired throughout the quarter and to see where the program is at with spending. And then asked the board if they had any questions, they could contact her. Louise was asking about item cash carry forward from State Fiscal Years 2017-2023. Louise was concerned about the carryover not spending all the resources. She did not want anyone to run out of money. But wanted to make sure the money isn't just sitting there. Nicole asked Paulina to clarify Paulina replied that the report wasn't available for the face-to-face meeting. Although she did include it with the packets sent out. So, they could look at it. And wanted to make sure that this was what Louise was asking about. Samantha then commented that that was from the old grant. And that any funds that don't get spent during the year stay in the coffers of DETR. And at some point, go back to a future RFP. But they do want them to spend as much of their grant as they can each year. Louise stated because that's a lot of money being carried over, and they have a lot of money sitting there, as far as she can tell. She mentioned that northeast Frontier hasn't had anyone to do the work correctly, so it's just TMCC, HELP and Community Chest. She mentioned that the \$206,000 dollars she is seeing is from northeastern frontier allocations. She was interested to know the percentages of what is being spent every year and what's getting carried over. Samantha replied that it's probably somebody new doing the report. As the carryover doesn't make sense. She thinks they aren't understanding what the new person is communicating. Samantha has asked Paulina to put it on the agenda for the next meeting so someone from FM could attend and explain the report. Ms. Helton commented on she would also appreciate a cumulative total. She thinks it's a good idea to get a total of the number of people they have helped, and to get an idea of the money they have raised.

10. DOES THE BOARD WANT TO ADD A PHYSICAL LOCATION OPTION TO BOARD MEETING?

Suggested comments were made for the DETR Building in Las Vegas on St Louis Ave, as an optional meeting facility rather than just Zoom meetings. Louise Helton approved Mary Hausch 2nd. Nicole Hudson suggested that when the board gets a new member in Northern Nevada, they can talk further regarding a Reno location being added.

11. PROPOSED DATES FOR UPCOMING 2024 DH QUARTERLY MEETINGS

- March 4th, 2024
- June 3rd, 2024
- September 6th, 2024
- December 2nd, 2024

Mary Hausch Motion to approve.

Louise Helton 2nd the motion

12. DISPLACED HOMEMAKER PROGRAM GRANTEE REPORT

TMCC: Chad Venters indicated Sidney Sullivan was on annual leave. TMCC currently has 8 active DH clients and in addition some of them graduated, 1 client graduated into a fully funded dental program, and 2 are working part time and the others are full-time students. And then the other participants are just sorting through various issues. Chad thanked Paulina and DETR staff for cleaning up the forms.

HELP: Denise Gee gave an agency overview. She stated they are heavy into the holiday programs and that many DH clients are eligible for their toy drive. They have signed up 850 households for Thanksgiving and Madelyn did home deliveries for their clients. She also stated that they are expecting 1.5 million dollars in rental assistance from additional sources. Madelyn Oropeza reported that they have a full staff, 3 in Las Vegas, and 1 in Mesquite reported. She reported that they have 79 active clients and 4 pending for the current school year. Of those 7 have entered training, 41 have obtained full-time and 1 has obtained part-time employment.

Community Chest: Erik Schoen presented information about the agency he stated in his report that inflation was going up and they have seen a nearly 100% increase of need for our food bank. He stated that Thanksgiving last year, the agency passed out 40 boxes of food, and this year they passed out 80. Last year we served around 200 people. This year, we served about 360 plus people. He also commented on the Angel Tree Program where they provide a warm weather item for somebody. Last year they had about 200 participants and this year they expect about 360 plus. He also commented that the school pantry at the High School, listed a doubling of usage by the students there, and that pantry is for students who don't normally have enough food to make it through the day. They are able to get a lunch item or snack item, and their need has doubled as well, We are seeing an increased need by families across the board and doing the best that we can to try and meet that need.

Community Chest: Shaunte Ibarra-Beltrami commented on the Displaced Homemaker maker program She reported that Community Chest is seeing an increase of individuals coming in for help and services. She was happy the word was getting out to the community. Last quarter they had three participants and this year three more. She commented that Sidney Sullivan from TMCC helped her and now she has a better understanding of how to screen the client and use the reports better and how they will proceed with expanding the DH and other programs they offer to reach out to a bigger population. They have a Bilingual advocate in the rural area that can reach out to the Hispanic community. She also said that by next quarter their number will be up. She thanked Paulina for her hard work. And hopeful to move forward.

13. SUGGESTED AGENDA ITEMS:

DETR Staff were assigned the following.

- How many years that the Displaced Homemaker Program has been in effect.
- How many clients the program has served.
- Discussing the type of celebration that should be done for the DH 30th Anniversary.
- DETR FM Representative will present the financial report at the next board meeting and discuss the travel budget.
- How many dollars have been issued since the DH onset.

14. SECOND PUBLIC COMMENT


No Comments

15. ADJOURNMENT

NICOLE HUDSON



PAULINA ADRIAN, ESD PROGRAM SPECIALIST II



NICOLE HUDSON, CHAIRPERSON
BOARD OF EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS