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EST. 1989

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
EMPLOYMENT SECURITY DIVISION
500 E. THIRD STREET
CARSON CITY, NEVADA 89713-0001

**BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED
HOMEMAKER**

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **March 18, at 3:00 PM. Video Conference Board Meeting Minutes**

Video Conference Locations: **WISS Workforce Innovation Support Services**
State of Nevada Department of Employment,
Training and Rehabilitation, Carson City NV, 89701

1. ROLL CALL AND CONFIRMATION OF QUORUM

Those present in the Las Vegas location were:

- Nicole Hudson, (DH Chair)
- Louise Helton (Board Member)
- Mary Hausch, (Board Member)

Help of Southern Nevada:

Denise Gee; Chief Workforce Officer
Madelyn Oropreza; Case Manager

Truckee Meadows Community College

Sidney Sullivan; TMCC Program Director

Community Chest:

Shaunte Ibarra-Beltrami; Case Management Director

DETR Workforce Innovation Support Services

Samantha Hill-Cruz; Program Manager
Paulina Adrian; Program Specialist II
Kimberly Jadidi; Program Specialist II

Quorum was established:

Ms. Adrian

2. FIRST PUBLIC COMMENT

Ms. Gee introduced herself and let us know she is from HELP of Southern Nevada. Ms. Gee went on by saying there was a question regarding HELP's carry over last funding cycle. It was reported that HELP's carryover was \$193,976.00. The total for the last 4 years for HELP was \$867,604.00. HELP expensed \$784,646.09, so they had a leftover of \$82,957.91. A number of years ago, they were able to use leftovers and requested it the 3rd year of the contract. HELP was told that it would be added to the new grant award, and they do appreciate the additional funds.

3. ROLL CALL AND CONFIRMATION OF QUORUM OF BOARD MEMBERS

Ms. Adrian

4. CONFIRMATION OF POSTING

Ms. Adrian

5. REVIEW WRITTEN COMMENTS

None to be reviewed.

6. ADOPTION OF AGENDA

Adoption of Agenda was voted by Mary Hausch, Louise Helton, confirmed by Chair Nicole Hudson.

7. APPROVAL OF DECEMBER 4, 2023, MEETING MINUTES

The Board motioned to approve the December 4, 2023, meeting minutes.

8. TRAVEL BUDGET

Ms. Hill-Cruz stated that the problem isn't that the boards don't have travel money. DETR has not had permission from the finance committee to spend that money, so the board has the money, they just don't have permission to spend it yet. DETR has been rectifying this. WISS will request that the Board members for the Displaced Homemakers receive a report from DETR Financials as soon as possible and before the next meeting so the Boards can determine what they are going to do about their face-to-face meeting. If DETR can't do the work program, what other board reserves are able to be used? Ms. Helton said if she is not mistaken this year's meeting would be in Las Vegas. The good news about the meeting is that most of the Board Members are already in Vegas. Ms. Hill-Cruz responded to Ms. Helton and said it would only be Paulina and herself traveling down to Las Vegas and possibly the new board members. One of them is in the Rurals and the other one is in Reno. Programs will have to pay for travel out of their own budget, not out of the DH travel budget. Ms. Sullivan asked Ms. Hill-Cruz and Ms. Adrian what the programs need to do in order to see if Travel can be included in the DH funds and if they would have to do an amendment? Ms. Hill-Cruz asked Ms. Sullivan/TMCC if they have a travel line item on their budget. Ms. Sullivan does not remember, and she has had a conversation about not having it because it's only once a year when they have a travel budget since they only travel once every other year. Ms. Adrian will be looking over TMCC's contract.

9. REVIEW DETR FINANCIAL REPORT

Chair Hudson said in their previous minute notes they had requested a representative from DETR Financial Management to walk them through the report. Ms. Hill-Cruz responded to Chair Hudson and let her know she was right, and that there was a request that FM be part of the meeting and there was also a request for assistance from them about the report because the report had changed. DETR FM could not join the DH quarterly meeting this time. Ms. Hill-Cruz asked Ms. Helton and Ms. Hausch if they recognized the financial report since it is the old format of the report, and they were familiar with that report. Ms. Hill-Cruz asked if the board members had reviewed the report and had any additional questions. If so, Ms. Hill Cruz would be happy to take it before FM as she did not have any questions compared to the other report. The other report had more information that they are not used to, and now the report is back to normal.

10. DH CELEBRATION

Chair Helton asked Ms. Adrian and Ms. Hill-Cruz if they had any updates for the committee regarding the celebration? Ms. Hill-Cruz responded saying she did not have any updates, but she did need some clarification. If they had planned the celebration earlier and it did not happen? What About this year because of the legislature. Wouldn't the legislature be next year? If someone could confirm which way is better? Ms. Helton said she thinks that their concern was that if they do it while the legislature is in session, it would give them an opportunity to see the money and do something that the boards wouldn't appreciate. The boards want to do something within the community. There were times where they were going to have a video made and could not show what the Displaced Homemaker program does or collect all the testimonials of people who have said that the program has helped them. It would be wonderful to say they have collected money and say how many people have been helped in the past 35 years. This would be a great opportunity to bring it up into the open. Years ago, the board wanted to bring the press releases and were told they had to go through DETR, but nothing ever happened. Chair Hudson stated that the last time it was spoken about, there was no action item. The information does need to be gathered as well as gathering data and localizing the celebration. Ms. Hausch shares Ms. Helton's concern about doing anything during legislative session. She would love to say what a great job the Displaced Homemaker program is doing. When the Displaced Homemaker program was founded, there was a number of organizations that heard of money coming out of the marriage license fee and her concern was that a new person in legislature might

like the idea and give some money to someone else, and of course they don't want that to happen. Ms. Helton stated that they need proper timing and some direction on what they can do from their position. Ms. Helton asked if they are going to have a proclamation, and if they have to do it through the Board, through DETR PR people, or a press release? She also asked if there was anyone they could work with and if it was possible to find that out before the next meeting? Ms. Adrian asked if they would like the celebration to take place in Northern Nevada or Southern Nevada? Ms. Helton replied and said she would like it to take place in both places because everybody needs to celebrate and would like to arrange for a board member to be part of each celebration. She would have people from the media go to both places and announce that there is help available. Chair Hudson stated she thinks the timing works better this year than next. Chair Hudson asked Ms. Hill-Cruz and Ms. Adrian what other questions or needs they had for the next meeting. Ms. Hill-Cruz stated that she can go to a DETR Administrator and ask what their thoughts are about the celebration. She also mentioned DETR's PIO, Valentina Bonaparte. However, Ms. Bonaparte doesn't do the writing, she only confirms that she agrees with the writing, and someone will have to write the press release as well as proclamation. A meeting needs to be scheduled with Ms. Bonaparte for the localized area advertising. Chair Hudson stated that she would be happy to begin a draft to review, but she would need additional statistics. Ms. Adrian asked Chair Hudson if she would like the number of clients that have been helped since 1989, 5 success stories from each program throughout the years, and quotes from Ms. Hausch and Ms. Helton on their experiences for the press release? Ms. Helton recommends the celebration happening after the DH board face-to-face meeting before thanksgiving and added to the possible actions for the next meeting.

11. NEW BOARD MEMBERS

Ms. Adrian let the board members know that they have two possible board members coming on board. Both these individuals signed up with the Governor's board already, but it is taking months to approve anyone. One of the new board members' names is Jennifer Friend, and she is from the Reno area. The second board member's name is Wendy Raynor, and she works at the Winnemucca Career Hub and Great Basin College. Chair Hudson encourages that these ladies come to the next board meeting. Ms. Adrian let the board members know she can set up a meeting with the two possible board members so they can introduce themselves to the current board members. Chair Hudson asked if Jennifer or Wendy met the requirements of a former DH member, and Ms. Adrian replied with "yes, Jennifer Friend does."

12. DISPLACED HOMEMAKER PROGRAM GRANTEE REPORT

TMCC:

Ms. Sullivan let everyone know that Chad is no longer with TMCC and got an amazing opportunity to go back with the State Prison to revamp the training system for the State of Nevada Prison System. Ms. Sullivan says luckily Chad still teaches part time for TMCC and he has been an amazing resource every time she runs into him. She is currently covering both positions but will be interviewing candidates next week for Chad's position and is hoping to hire someone by the middle of April. Ms. Sullivan has had a lot of contact with a variety of organizations that could bring in new Displaced Homemakers. They had a tour of new case workers from Welfare and will have another tour coming through from the Reno Municipal Court case workers. Also, TMCC has gained a new DETR Grant that will help students at entry level receive certificates that could lead into careers in Emergency Management. This is the Emergency Management step program, and it is important in the Displaced Homemaker program because it's CNA, Phlebotomists, the Medical Assistants, and programs that a lot of our Displaced Homemakers who just are trying to get out there and get work going. This program will help them look at long term goals and it comes with tuition assistants. Ms. Sullivan says TMCC is finishing their Sandy Grant this year that will

end in September. A lot of this one semester programs are trying to capture the Displaced Homemakers in those programs so they can help them with the supports they need to go on to employment and more education. Also, Ms. Adrian and Ms. Hill-Cruz are coming to TMCC this week and doing monitoring.

HELP:

Ms. Gee is excited to give an overview than turn it over to Ms. Oropeza for the DH report. She stated that as we know the situation in Southern Nevada continues to be daunting, Clark County announced the opening of \$60 million dollars in competitive funding for the development of affordable housing in Southern Nevada. HELP received an additional 1.5 million (1.2 million for rent) to help prevent eviction. Just to put that into context, they have staff that are in the courthouse near eviction court and once those individuals get their eviction notice, they can go on and see HELP. So far in March since last Thursday they have seen 151 households apply in just a matter of a couple weeks, and it is a big need. HELP serves the hardest individuals and families. All the other things they are doing, as Ms. Sullivan had stated, they are reaching out and meeting with partners, housing, and property managers. After they are done assisting, families still can't afford rent from their income to keep housing at the level they are at. HELP has imbedded workforce services into their housing programs and the Displaced Homemaker program has seen several housing recipients that are in their rental programs. They are also meeting with property managers to see what they can do to help keep people's rents affordable as they can only pay so much. HELP has had 2 meetings with two of the largest property management companies that they utilize. Ms. Gee is pleased to say the workforce services staff in combination with case managers are helping people become self-sufficient. They are helping identify and eliminate barriers as well as help stabilize these households. The Displaced Homemaker program is such an integral part in the community of doing that. Ms. Oropeza stated that in the last board meeting, she reported that she was fully staffed, but as of last board meeting, one of the staff resigned and he was stationed at the EmployNV Career Hub. Ms. Oropeza has been covering for him but has hired someone that will be taking his place soon. Ms. Oropeza will be able to say she is fully staffed at the next board meeting. She would also like to report how she is doing in her programs and how she is up to date since July 1st. HELP has enrolled 124 clients and is happy to announce that 74 have obtained employment and only 5 of them are part time, and the rest are full time. They are working with those who are part time to help them obtain full-time employment. Part time is only to put food on their table. HELP wants them to be self-sufficient, which is the goal of their program. She would like to announce that they have training and have exited 11 clients from training utilizing DETR funds. One thing that has changed since the last meeting is that their workshop attendance has increased due to the workforce staff referring clients.

Community Chest:

Ms. Ibarra wanted to update us with Community Chest (CC) and wanted to let everyone know she won't be attending next meeting due to being on maternity leave. Kallie Day will be stepping in for her. She said things are going great with the DH program and numbers are continuing to rise. They have started to implement a whole new process of diving deeper into other programs which requires training for her and Ms. Day. However, it is not a bad thing, but CC was granted more money in January from Nevadaworks which means more clients. Ms. Ibarra took on that piece of the puzzle so she has been swamped because she wants to get those people in and taken care of. Mostly on the road to finding employment so when she is on maternity leave, her case managers are than able to take that on. Another great thing about enrolling more with Title I is that it gives them an opportunity to screen more individuals who are eligible for DH.

That number is continuing to rise, and they had a hard time in rural areas and are now starting to see an increase. Good Jobs Northern Nevada (GJNN) is on the verge of launching here in Northern Nevada. They launched in Washoe County and CC has been in contact with Ryan Hogan, Grant Navigator with GJNN. They are hoping they can enroll more individuals with GJNN. The great part of GJNN is that their income and eligibility requirements are incredible. So, they are really going to be hitting the indigenous population, those of color, women leaving domestic violence situations, women going into non-traditional work, and really just the rural areas. Ms. Ibarra stated that for those in the rural areas, this is amazing. CC can co-enroll with WIOA title I that comes with a lot of income restrictions. This is just a huge opportunity, and she is excited to see this rolling out. Ryan Hogan, who is taking care of the rural areas and CC had an incredible meeting. CC is also in contact with Therman Roberts, Grant Tribal Navigator with GJNN who is in charge of all indigenous tribes. CC partnered with TMCC, WNC, and Great Basin College. This is all very exciting, and she hopes they can get people on some serious career paths. Hopefully CC can help individuals out and co-enroll with DH and GJNN. Chair Hudson asked a question about GJNN's website and asked if Ms. Sullivan or Ms. Ibarra could clarify if an employer wants to find a skilled employee in one of the industries and it goes blank, what are they supposed to do? Ms. Ibarra stated that the website has a lot of hiccups, but the ETPL training list they go off by, education and training tab and ETPL approved programs are trainings they can pay for and provide. Ms. Ibarra asked Ms. Sullivan if the other tab is for jobs that can be posted on EmployNV website and for job seekers to actually go in and look at. Ms. Sullivan stated that GJNN are from federal funds that have come down through Nevadaworks, and as Ms. Ibarra stated the great thing about that is that a lot of grants have a limit that you must meet and make a certain amount of money and it has given CC an opportunity. The way GJNN is getting the information out there is interesting. They are going through employers, agencies, and schools. Individuals must be connected through one of these agencies or organizations. Marketing it to employers as an upscaling opportunity as well as agencies and schools as an opportunity for tuition for those who want to reskill or upskill. Chair Hudson wants to know who can lead her to who is leading the charge. This is a very similar conversation they are having in Southern Nevada with their workforce connections, and she is curious to know. Ms. Ibarra said she can send her the information, as Milt Stewart with Nevadaworks is the head of all of it, but Brandi Mondragon is handling Northern Nevada and is now taking over the majority of it. She also wanted to add that the last she heard is that IT, Logistics, Healthcare, and Manufacturing are the 4 sectors they are focusing on at the moment.

13. SUGGESTED AGENDA ITEMS:

Chair Hudson asked if anyone had any suggestions for the next meeting. Ms. Helton asked if we could ask someone from Finance a question about divorce fees as they have gone down. During COVID no one was getting divorced, people were being forced to stay and she wants to know the current trend and if it has changed? Chair Hudson asked how they can work through proclamation and items that need to be talked about. Chair Hudson would like to dive into the celebration and those tools and resources would be helpful as she needs a point of clarification from Ms. Hill-Cruz, Ms. Adrian, or Ms. Helton, anyone who can answer the question. She asked how they can work through the proclamation and those items vs. the items that need to be talked about in the committee meeting, The other planning documents, for the celebration and how much can be discussed offline vs how much can be talked about on the board meetings? Ms. Adrian suggested that they can stay in communication for the next meeting, that way they can figure something out before the face-to-face in September, and she will stay in communication since this is important. Chair Hudson's concern is timing and more that needs to be done behind the scenes.

14. SECOND PUBLIC COMMENT

No Comments

15. ADJOURNMENT

NICOLE HUDSON, MARY HAUSCH, LOUISE HELTON

DocuSigned by:

Paulina Adrian

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PAULINA ADRIAN, ESD PROGRAM SPECIALIST II

Nicole Hudson

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NICOLE HUDSON, CHAIRPERSON

BOARD OF EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS