

**Brian Sandoval**  
Governor

# STATE OF NEVADA

**Tracy Guinn, Chair**  
Louise Helton  
Denise Abbey  
Christa Mike  
Mary Hausch

**Don Soderberg**  
DETR Director



**Department of Employment, Training, and Rehabilitation  
BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS  
NOTICE OF PUBLIC MEETING**

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **06/11/2018  
3:00 p.m. Video Conference Board Meeting**

Video Conference Locations: **Nevada JobConnect Conference Room  
Reno Town Mall  
4001 So. Virginia Street, Suite H  
Reno, NV 89501**

**DETR/Stanley P. Jones Building, Conference Room C  
2800 E. St. Louis Avenue  
Las Vegas, NV 89104**

**Nevada JobConnect Conference Room  
475 West Haskell Street, #1  
Winnemucca, NV 89445**

**Nevada JobConnect Conference Room  
150 Avenue F - Suite 1  
Ely, NV 89301**

*This meeting will be conducted by videoconference. The public may observe this meeting and provide public comment at any of the above-cited locations.*

## I. Roll Call and Confirmation of Quorum

### Those present in the Las Vegas location were:

**Louise Helton (Board Member)**

HELP of Southern Nevada: Denise Gee & Mallory Cyr

WISS: Odalys Carmona

**Not Present: Mary Hausch (Board Member)**

### Those present in the Winnemucca Location were:

**Tracy Guinn, (Chair)**

Frontier Community Action Agency (FCAA): Alaine Kliewer-Nye & Janine Robinson

### Those Present at Reno Town Mall were:

**Denise Abbey (Board Member)**

Truckee Meadows Community College (TMCC): Camille Vega

Community Chest: Erik Schoen

WISS: Teena Park

### Those Present in Ely were:

**Christa Mike (Board Member)**

Quorum was established by: Tracy Guinn

## II. Verification of Posting

Odalys Carmona verified posting of the agenda per NRS 241.020 3(a)

Welcome and Introductions: None

Public Comment(s) Tracy Guinn opened the floor:

There were no public comments in Las Vegas, Reno or Winnemucca locations.

## III. Review–Displaced Homemaker Program Grantee Reports/Facebook Ad Summary:

**TMCC: Camille Vega** stated that TMCC has not done any further Face Book postings.

TMCC is working with individuals in the Justice System. TMCC has received GOED funding to assist individuals on parole and probation. Affected family members may be eligible for DH.

In reference to assisting Displaced Homemakers; TMCC has discovered that through the Division of Welfare and Support Services ( DWSS) the state offers a 50/50 reimbursement for all funding spent for those in a SNAP approved training program. It must be funded by State funds only, which DH is. Normally if an individual receives SNAP and attends school SNAP can be taken away.

TMCC has closed “a ton of people” this final quarter from DH. Closing files due to a lot of turn-over in the TMCC Re-Entry. A lot of files were of people not participating in the program. TMCC is a two year college so a lot of people coming in cannot go to school for two years with a family. In certificate programs TMCC works with Vocational Rehab and JobConnect Offices that have WIOA funds.

REVISION: Vocational Rehabilitation and JobConnect offices do not receive WIOA funds for training. Vocational Rehabilitation receives their grant money through the Office of Special Education and Rehabilitation Services Title V. JobConnect offices have Career Enhancement Program funds that are received from a percentage of the Unemployment Insurance taxes that are paid by businesses. WIOA is Title I funding.

With the GOED TMCC has 75 positions for individuals to get their manufacturing certificates completely paid for. The time frames for certificates are 3 months to almost a year. Many are self-paced. The manufacturing certificate could be a direct pathway to Tesla.

Tesla plans to hire 400 staff per month. They have started a shuttle to get to work. They have a recruiting office in Reno to hire direct. People that finish the Manufacturing Certificate start at a higher wage. The Governor promised to bring up the work force needed to staff Panasonic and Tesla. Camille is also working on training soon for the Getting Ahead Program and is familiar with Bridges Out of Poverty provided by the Food Bank.

**Community Chest: Erik Schoen, presented**

Regarding Facebook Community Chest felt that it was great exposure but in regarding Displaced Homemakers there was not a lot of recruitment.

06-1-18 Community Chest opened its 10,000 square foot integrated programing community center.

Staffing: there are two primary employment case managers. Their top DH person is also the lead Domestic Violence advocate and that is taking up most of her time. Erik has asked his Adult Case Manager Supervisor to take primary responsibility of DH and to share it with the team. Erik stated that it is hard to wrap your brain around DH and how exactly individuals qualify. He is hoping that this change will bring in more candidates as well as outreach to other rural counties.

Erik shared that his office has far exceeded the number of DH promised as a result of clearing up their process.

**Frontier Community Action Agency (FCAA): Janine Robinson & Alaine Kliever-Nye Presented**

Janine wanted to let the group know that they have been working with Friends In Service Helping in Elko. Due to the lay out of the mining community individuals are shared between the two entities. The Great Basin Community College is also out of Elko for certificate programs.

Janine also visited with Nevada Community Action Agency (NCAA) in Gardnerville. Janine went down to explain the DH Program so that they have the knowledge of the program.

Alaine stated that she went to a family custody meeting but the judge was not available to discuss the DH Program but she did speak with the "Ask A Lawyer" people.

Wendy at JOIN does want to work in a partnership with FCAA.

Next quarter they expect to have better numbers with exiters getting on their feet. Currently 5 have obtained jobs.

Louise Helton noted that FCAA needs to revise next quarterly reports to reflect # of participants entering employment and average hourly wage.

**HELP of Southern Nevada: Denise Gee and Mallory Cyr presented**

Louise asked that the center review and correct their reports.

**Denise Gee:** Going through System changes. DOL WIOA dollars were reduced in Nevada due to the good/low UI rate.

WIOA Adult/Dislocated Worker –A Displaced Homemaker can be dual enrolled to provide certificate based training.

Drop Out Recovery

Continuing to branch out and look at new funding or local dollars. Due to low employment rate they are seeing a lot of barriers.

Moving from Gibson Library in Henderson to a new library near Bonanza and North Eastern slated for 2019.

Excited that there will be a seated staff member at the JobConnect on Maryland Parkway where they are looking at a 215 Program and targeting DH. HELP anticipates the participant numbers will grow again and they will try to help alleviate some of the many barriers faced by the Displaced Homemakers.

Mallory Cyr: Files are currently up to date with which clients are active and engaged with staff. In the challenge of doing clean-up of records a success story was found: Robin who had started her own company. Quarterly report reflects one client that started her own business and reflects exiting of clients enrolled in years past.

Corrective Action Plan has been completed and closed and are moving forward in a good direction. At the moment HELP is in the process of hiring an outreach specialist. This full-time position will be out in the community to reach out to targeted areas in Boulder and Pahrump to inquire about potential enrollment clients so that they can be directed into the HELP Office for assistance. New Outreach Specialist is Bi-lingual.

HELP is targeting larger employers such as Southwest Gas and MGM. Looking at the need for job shadowing for employers to get to know clients.

Louise Helton asked for HELP to revise the report for next quarter.

#### IV. \* Discussion/For Possible Action

3. Approval of the March 12, 2018 meeting minutes of the Board for the Education & Counseling of Displaced Homemaker meeting minutes .....Tracy Guinn

**VOTE: To approve 3-12-18 minutes with no changes**

**MOTION: Tracy Guinn**

**SECOND: Denise Abbey**

**All in Favor - None opposed**

2. Discussion/Approval New Chair Election.....Tracy Guinn  
Tracy Guinn has stepped down, Denise Abbey declined and Mary Hausch was not present.

**VOTE: To approve a new Chair**

**MOTION: Tracy Guinn nominated Louise Helton**

**SECOND: Christa Mike**

**All in Favor - None opposed**

4. Discussion-Board Meeting and Face-to-Face on September 10, 2018.....Louise Helton  
After discussion it was decided that **September 10** will be the Face To Face board meeting and Strategic Planning. **September 11** will be the field trip opportunities.

- TMCC to set up video-conference room for Board Meeting
- Board Members to discuss Marketing/Strategic Plan from 10am to Noon

- Centers to hold Best Practices Meeting from 10am to Noon
  - Board Meeting will be held from 1pm to 3pm
  - Community Chest to coordinate Centers' tour of facility for those wishing to attend
5. Discussion - Hold Face-to-Face Only on another date.....Louise Helton  
**DISMISSED**
6. Discussion/Approval Script for DH Video - CSN to produce.....Louise Helton  
Script was in the last packet but forwarded to this meeting. Denise said that she liked Louise's comment about adding the work "underemployed" to the verbiage.  
**VOTE: To move forward with the script adding "under-employed".**  
**MOTION: Tracy Guinn**  
**SECOND: Christa Mike**  
**All in Favor - None opposed**

Later Louise inquired about the prospect of the video being done by August 2018. Odalys said that the gentleman at CSN is back from FMLA and she needs to contact him. Denise asked for a weekend to film the video and 3-4 weeks to plan her time to travel. Odalys said that she will ask CSN about the weekend time frame. Louise said that she could be back up.

7. Discussion - 2018-2019 Marketing/Strategic Plan .....Odalys Carmona  
Odalys Carmona has reviewed marketing plan removing completed items. Items to be discussed in the Face To Face are in the packet.

8. Discussion - Nevada's Divorce Rates Last 7 Years .....Louise Helton  
Odalys Carmona said that nowhere in Nevada is there an archive history by Nevada. Only information county by county. Odalys spent an hour on the phone with the Census Bureau. UNLV did a report in 2004 which is included in the packet. She did find that the State of Nevada is at a 13.8 Divorce Rate.

**Action Item: Odalys to complete this project for the Face To Face Meeting.**

8. Discussion - Law Publication List.....Louise Helton  
Odalys has included other publications in the packet for review at the Face To Face. Odalys mentioned that Mary Hausch said, at the last meeting, that there is no appetite in publications. Suggested newspapers or news crew to get the news out.

V. Suggested Agenda Items for the next meeting.

Louise suggested the Board Meeting first to develop thoughts for the Strategic Planning Process. Meeting 10-12 was discussed. Strategic planning after lunch or on a working lunch.

- Divorce Rate Status to be ready.
  - Center Reports will be in the packet.
  - Louise asked that each center present at the morning meeting.
  - Note: Performance Measures were mentioned earlier in the meeting.
- Community Chest was present to say that he, Erik Schoen and Kelly Ibarra would be present.

Odalys pointed out that a tentative schedule is in the packet. Louise asked the Members and Centers' to review the tentative schedule for the Face-to-Face in September.

VI. Public Comment

Public Comment(s) Tracy Guinn opened the floor:

Mallory Cyr – Las Vegas said that her email was not replied to regarding the script. HELP does not have the funds as a Displaced Homemaker Program to provide employment and training it is just referrals out. Mallory feels that the script would be false advertising for HELP. They are connecting their client to their own skill set.

Second regarding the Face to Face and Best Practices within the agencies she hopes that a conversation can start to build a draft agenda for those few hours together on September 10<sup>th</sup>, 2018. Her hopes are that they can begin to engage as providers with agencies outside of the DH Board Meetings.

Public Comment: Reno Teena Park pointed out that the board members travel would be arranged by WISS staff. Members need to make their own hotel arrangements in order for air travel to be booked. If Sure Stay Hotel is used, across from the airport, when the board members arrive in the morning they will not be able to check in until 4 PM. It was also mentioned that ground travel will be needed to TMCC and Community Chest in Virginia City. It was clarified that Samantha Hill-Cruz will not be driving and TMCC was no longer at the meeting to confirm an available vehicle. Louise stated that there is plenty of time to set those things up for September.

VII. Adjournment by Louise Helton at 4:40 PM

Respectfully Submitted By:



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Odalys Carmona  
ESD Program Specialist II



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Louise Helton – Chairperson  
Board for the Education and Counseling of Displaced Homemakers