

Brian Sandoval
Governor

STATE OF NEVADA

Tracy Guinn, Chair
Louise Helton
Denise Abbey
Christa Mike
Mary Hausch

Don Soderberg
DETR Director



**Department of Employment, Training, and Rehabilitation
BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS
NOTICE OF PUBLIC MEETING**

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **December 12, 2016
3:00 p.m. – 5:00 p.m. Video Conference Board Meeting**

Video Conference Locations: **Nevada JobConnect
Reno Town Mall, Conference Room
4001 So. Virginia Street, Suite H
Reno, NV 89501**

**DETR/Stanley P. Jones Building, Conference Room C
2800 E. St. Louis Avenue
Las Vegas, NV 89104**

**Nevada JobConnect
Winnemucca Conference Room
475 West Haskell Street, #1Winnemucca, NV 89445**

**Nevada JobConnect Conference Room
150 Avenue F Ste. 1
Ely, NV 89301**

This meeting will be conducted by videoconference. The public may observe this meeting and provide public comment at any of the above-cited locations.

I. Roll Call and Confirmation of Quorum

Technical difficulties with the Video Conferencing equipment caused a late start to the meeting. Tracy Guinn, Chair, requested Denise Abbey (Board Member) due to audio difficulties. Those present are Tracy Guinn (Chair), Denise Abbey (Board Member), Christa Mike (Board Member), and Mary Hausch (Board Member) Denise Abbey and Louise Helton late.

Patricia Hensley and Kelley Wong (TMCC), Denise Gee and Paula McDonald (HELP of Southern Nevada), Janine Robinson and Alaine Kliever-Nye Frontier Community Action Agency (FCAA) and Samantha Hill-Cruz and Teena Park (DETR).

Quorum was established.

Some items were taken out of order due to the audio problems.

II. Verification of Posting

Ms. Abbey asked for verification of posting.... Ms. Park confirmed posting per [NRS 241.020 3\(a\)](#)

Welcome and Introductions
Chair Guinn welcomed all,

Public Comment(s):

Board Member Ms. Abbey asked if there were any public comments adding that members of the public are invited for comment(s). No action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for possible action, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to three (3) minutes/person. Please clearly state and spell your full name.

No public comments were made.

III. Review – Displaced Homemaker Program Grantee Reports

Center Reports:

Truckee Meadows Community College – Patricia Hensley

Only thing to report is that Jen O’Bryan-Taft has taken another position. They are in the process of reorganizing and will be cemented by January 2017.

HELP of Southern Nevada - Denise Gee & Paula McDonald

Ms. Gee announced that HELP is rapidly working hard to wrap [WIOA] Dislocated Worker [eligibility] around the Displaced Homemakers because it is such a wonderful benefit. Support services that they can offer it is a good wrap around. They are working to identify and enroll and support DH. At the last WIOA Adult Dislocated Workers meeting [HELP] ranked the highest in wage per hour at over \$14.00. Also awarded The One Stop South Award.

System change through DOL all across the Nation. Services are being pushed out into Library's. They will have Title 1, 2 3 and 4 operating out of Library's. The Clark Library is right across the street from their office. Also ear marked for 4 Libraries in Henderson.

Displaced Homemaker services will still be operating out of the main office on Flamingo and the Drop Out Recover Program for Youth will remain. The actual change of putting staff in the Libraries will start around July 1 2017 with completion in June 30, 2018. Still waiting for more details.

Just closed the 98.5 KLUC 16th Annual Toy Drive
Chet Buchanan went up in scaffolding for 12 days.
Collected 6,700 bicycles.
\$442,669.00 in gift cards and cash were collected.
Thirty semi-trucks of toys!

Tomorrow will start distribution for 3,000 households and also will help an addition 400+ families that were adopted. Will also offer toys to local non-profit organizations all due to the generosity of the community.

The United Way Women's Leadership Council gave [HELP] more suits than received in past years. Best estimate of count is 900 suits and pieces for the clothing boutique shop.

Paula McDonald wanted to add that starting in January they will have started the partnership with the Desert Research Institute (DRI) will be using the Green Box self-contained teaching kits for educators to be used for Green Stem Training. January 9-13 will be conducting Stem Green Box Experience including tours of the DRI.

Mobile One Stop Unit in cooperation with Workforce Connections. Mobile unit will be onsite to offer a Career Fair and Meet the CEO. Clients will be able to go online onsite to sign up for JobConnect, workforce and FCAA Career Services.

Ms. Gee added that they have a mobile medical unit that comes onsite and they were able to offer medical appointments to clients. The Medical Mobile Unit offers many medical services including immunizations. HELP also provides Optometric services in their community room.

Community Chest – Ms. Hill-Cruz spoke on behalf of Community Chest

Services have been expanded for Domestic Violence to Lyon County and continue the services in Storey County as well.

Not much to report, other than to let all of you know what services are provided to Displaced Homemakers are as such:

- Employment seeking assistance
- Resume building
- Collaborate with Temp agencies for possible Job placements
- Medicaid/Food stamps applications and submission
- Social security disability
- Transportation to appointments
- Assistance with completing and filing Protection/Stalking orders
- Court Accompaniment
- VOCA-Victim of crime applications

- Legal Referrals

IV. * Discussion/For Possible Action

1. Approval of the September 12, 2016, meeting minutes of the Board for the Education & Counseling of Displaced Homemaker meeting minutes.

Ms. Abbey asked if there was any corrections or comments on the September 12, 2016 minutes. MS. Helton motioned that minutes are to be accepted Ms. Abbey seconded, motion passed with all ayes, no nays.

2. Amendment of testimony to the September 12, 2016 meeting: Denise Gee amended her report from the September meeting to include that the Capitol One grant HELP received for participant support services was a Center wide grant and not just for the Displace Homemakers.
3. North Eastern Nevada Center Vacancy Update, Presentation from Prospective Center/Vote.

Frontier Community Action Agency (FCAA) presentation-

Janine Robinson, Finance Director: Scope of Work and Budget submitted.

Scope of work was put together based on the fact that they are the social services agency in Winnemucca. The office has a family advocate to assist with Snap representative 3 to 4 times a month. Work with Vocational Rehab, JobConnect and work closely with other agencies in Humboldt and Lander Counties.

Also work with Pershing County and they are sub-recipients of Grant money from CSCG for ESL services and citizenship. Budget is based on admin and travel.

Also have a FCAA office in Battle Mountain with a family advocate there. They share office space with WIC.

Alaine Kliewer-Nye, Program Director: On top of the Lander Office they partner with JobConnect that goes to Battle Mountain to help employment clients once to twice a month.

FCAA offers employment assistance for clients, to help them get back on their feet and is their biggest goal. Assistance includes work on building up resumes' to fit the jobs they are applying for. Refer clients to JobConnect, JOIN and Vocational Rehab.

Working with clients on budgets and financial literacy, job readiness with interview roll playing.

Ms. Abbey asked Ms. Kliewer-Nye if their organization works with the Family Resource Center. Ms. Kliewer-Nye said that they are currently the Family Resource Center in Winnemucca. State funds come to them and they are under the umbrella of the FCAA. They also work directly with the Family Resource Center in Pershing County. Battle Mountain Family Resource Center and then their biggest partnership in Elko is Friends in Service Helping Group. They also are a sub-recipient. FCAA is also recipients of the Community Block Grant funds. They are also HUD fund recipients for disabled and homeless. Recently were awarded the Rapid Re-Housing Grant that will begin in January. FCAA puts funds together to not only help individuals in the job market but in other aspects of their lives to help them become more successful.

Ms. Abbey asked if they had resources for child care. The FCAA does work with The Children's Cabinet in getting clients established but right now they only help those receiving TANF. This is a big goal that they are working on in Winnemucca. They have also been working with Eureka and White Pine County Social Services to also work with them with this Grant.

Ms. Helton asked if their location have connections with judges in the area.

Ms. Kliwer-Nye noted that they are connected with Judges for pro-bono assistance. They also offer bi-lingual services in their office. Ms. Hilton let them know that many lawyers and judges are not aware of the Dislocated Worker Services and many may choose to waive the divorce fee which reduces funds for the area. Please try to educate the judges.

Ms. Kliwer-Nye stated that they have special funding with the State through discretionary dollars only for employment clients available for clothes, courses needed to qualify for a job, assistance getting to work, gas cards.

VOTE: Motion by Ms. Helton to adopt Frontier Community Action Agency as forth center grantee.
Seconded Ms. Abbey, Ms. Guinn also seconded motion passed with all yes, no nays.

4. Brochure Update, Short Videos, New Provider Press Release

A conference call with DETR, Ms. Helton and TMCC is needed to start the short video process. Ms. Helton stated that she will participate when it is set up.

Provider Press Release needed for new provider. Ms. Hill-Cruz will set this up with DETR's Public Information Officer.

Denise Abbey: Nevada Family Law Report goes to attorneys. Denise Abbey mentioned articles needed for family law publication. Next Family Law conference will be in Bishop, CA and not in Nevada.

Action Items:

Ms. Hill-Cruz to research if DETR's Public Information Officer will write an article for the law publications.

Ms. Hill-Cruz to order clear labels for the brochures to add additional Center contact information.

Ms. Hill-Cruz will have the DETR website updated with new center and news articles per MS. Helton's request.

5. Marketing Plan report/opportunities

MS. Abbey suggested news media be contacted about the new center.

6. Set future meeting dates and times: All meeting times to remain 3:00 p.m. to 5 p.m.

March 13, 2017 Face to Face at HELP in Las Vegas

June 12, 2017

September 11, 2017

December 11, 2017

Vote: Selected dates for future meetings Motion Chair Helton, Seconded Ms. Abbey, motion passed with all ayes, no nays.

Ms. Hill-Cruz will communicate with the new center regarding meeting dates.

7. Strategic Plan Assignment Updates; Assign Author of Law Publications, Assign Presenter UNLV Law School Meeting, Assign Presenter to State Bar Association Christmas Party
Debbie Levy handled events in the past.

Ms. Gee to try to find contact ideas.

Ms. Hill-Cruz to look into travel reimbursements for Law Conference fee, lodging and per-diem.

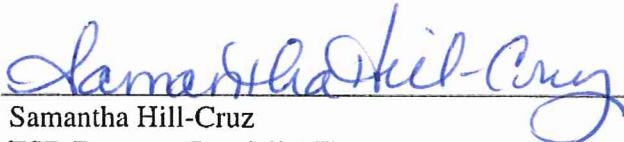
Ms. Hill-Cruz to forward Strategic Plan
Ms. Hill- Cruz to provide training for the new Center

- V. Suggested Agenda Items for Next Meeting
Update on the attendance to the Family Law Conference
Review of Short Videos
Update from the New Center
Review any pieces of legislation impacting the program
New goals to work toward. Decide on completion of Strategic Plan

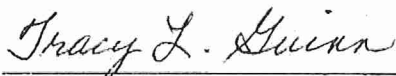
VI. Public Comment: None

VII. * Adjournment: Motion to adjourn made by Mary and seconded by Louise Ms. Abbey Chair
adjourned the meeting at 4:27 PM

Respectfully Submitted By:



Samantha Hill-Cruz
ESD Program Specialist II



Tracy Guinn – Chairperson
Board for the Education and Counseling of Displaced Homemakers