

STATE OF NEVADA

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WIOA TEAM WORKGROUP

GOVERNOR'S WORKFORCE DEVELOPMENT BOARD WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GOVERNANCE TEAM WORKGROUP

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MEETING MINUTES

Name of Organization: Governor's Workforce Development Board's (GWDB)
WIOA Governance Team Workgroup Meeting (GW)

Date and Time of Meeting: **Tuesday, February 9, 2016 at 2:00 p.m.**

GW Members Present: Steve Fisher, Dennis Perea, Mike Raponi, John Thurman, Shelley Hendren, Renee Olson, Ardell Galbreth, Kristine Nelson, Matt Morris

Others Present: Grant Nielson, Jaime Cruz, Mae Worthey, Lynda Parven

I. **CALL TO ORDER** –*Steve Fisher, Co-Chair of the Governance Workgroup*

Steve Fisher called the meeting to order at 10:00 a.m.

II. **ROLL CALL- CONFIRMATION OF QUORUM** – *Coralie Peterson*

Ms. Peterson called roll and informed the Chair that a quorum was present. Kristine Nelson stated that she would be acting as proxy for Dennis Perea, who was not present during roll call.

III. **VERIFICATION OF PUBLIC NOTICE POSTING** – *Coralie Peterson*

Ms. Peterson affirmed that the notice and agenda for today's February 9th WIOA Governance Workgroup was posted pursuant to Nevada's Open Meeting Law as contained in NRS 241.020.

IV. **FIRST PUBLIC COMMENT(S)** –*Steve Fisher*

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

The Chair announced the First Public Comment Session and invited members of the public to speak. Hearing no comments, the Chair closed the item and moved to the next agenda item.

V. **DISCUSSION/FOR POSSIBLE ACTION: APPROVAL OF MINUTES:** GW meetings held on January 29, 2016 - *Dennis Perea or Steve Fisher*

Before asking for approval of the January 29, 2016 Meeting Minutes, Mr. Fisher asked for a correction in the numbering of items 4, 5, and 6, which had been duplicated.

Shelley Hendren asked for modification to the following areas:

1) Page 3 (bottom) - add the “*Unified*” to State Plan, 2) Page 4 under Revision #5 - revise to show “recommendation to *reject* the State Plan” and *delete the word federal* to read “receive no funding” and 3) Page 5, Revision #7 “John Thurman modified his motion...” to read “that the assurances and performance tables be replaced *in* the Plan” and 4) the following paragraph the term “discussion” be pluralized (*discussions*).

- John Thurman then raised a motion that the minutes be approved with the changes suggested by Ms. Hendren. Kristine Nelson seconded the motion. All were in favor and none were opposed and the motion carried unanimously.

VI. **DISCUSSION/FOR POSSIBLE ACTION: STATE PLAN REVISION REVIEWS –** *Steve Fisher*

Kris Nelson confirmed that the Public Comment period for the State Plan ended on February 8, 2016 at 5:00 p.m. In response to a request from the Chair, Ms. Nelson reviewed the Public Comment spreadsheet:

Items # 1 and 2 has been completed by this group.

Item #3 is still being worked upon, and Ms. Nelson should receive these by the end of the week, which will then be incorporated into version 8.3, which is the version that will go before the State Board the following week.

Mr. Fisher asked if this needed to be approved by this group, and Matt Morris confirmed that these were just additions to the references currently within the Plan, and would be considered informational and are not substantive.

Item # 4 should also be received at the end of the week and the changes proposed in this item are not substantive.

Items # 5-7 were addressed by the GW group in the previous meeting

Item #8 – Ms. Nelson stated that this is a new item, which was included in the meeting packet sent yesterday to GW members, along with Appendix D with the actual written public comment received from Ardell Galbreth.

Item #9 – Ms. Nelson explained that this item contained revisions and corrections for the Rehabilitation section which were received from Shelley Hendren, and are reflected in version 8.2 that she sent yesterday, and were non-substantive.

Item #10 – Ms. Nelson stated that per requests from this group and Mike Willden at the State Board meeting this item includes updates to the economic statistics from DETR’s Research and Analysis group, which were also non-substantive.

Item #11 – Ms. Nelson stated that this item was communicated to her verbally through the Governor’s office, to advise her that there will be some additional language for the Governor’s message (at the beginning of the Plan) which should be received by the end of the week.

Matt Morris explained that the purpose of this addition is to build out what the Governor’s message is saying at the beginning of the Plan to really encompass it’s context, particularly in view of recent economic development initiatives, as well as adding the long-term vision and spirit of the Plan, without making substantive changes to what is already stated in the Plan.

Ms. Nelson also mentioned that she also added a ‘tag line’ (theme statement) from Dale Erquiaga to the title page.

- Shelley Hendren suggested a motion about the items that will be coming in. Ms. Hendren made a motion that the GW approve public comments Items #3,4 and 11, since they are not substantive, and further recommended that those submissions be added to the State Plan for the Governor’s Workforce Development Board to consider. Matt Morris seconded her motion.

Renee Olson asked (for clarification) if this motion is addressing only Items # 3, 4 and 11. Ms. Hendren affirmed this understanding. Mr. Fisher agreed and added that these are revisions that will be coming in after this meeting. Mike Raponi suggested a motion on each item as they had done in a previous meeting.

John Thurman stated he believed he understood what they were trying to do, but suggested that the motion should more accurately reflect that they authorize the revisions *without review*.

- Shelley Hendren then amended her earlier motion by stating that she moved that they accept the revisions for Items # 3, 4 and 11 and that these be incorporated into the State Plan to go before the Governor’s Workforce Development Board and acknowledge that they are doing this without the ability to review these prior to that submission. Matt Morris seconded the motion. All were in favor and the motion carried unanimously.

Item #8 - Mr. Fisher asked Ardell Galbreth if he would like to speak on the written public comment he submitted, and added that it represented a substantive change. Jaime Cruz commented that Mr. Galbreth had to leave the meeting briefly.

John Thurman stated that Nevadaworks was in agreement with the comments in Mr. Galbreth’s statement. He also mentioned that in the previous meeting he was of the understanding that all the GW members had agreed that the language in this section of the Plan may not accurately reflect the Act, and that this would be a subject for discussion of revision/modification as may be potentially required by the Department of Labor.

Renee Olson commented that, as she is a local board member, she would abstain from any vote on this particular item.

John Thurman stated that the letter only deals with the section of the plan which gives the authority of the selection of the One Stop Operator as well as the design of the system to the local boards, *with guidance* from the State Board, and this had been reversed.

Discussion ensued amongst GW members about Item #8.

- Shelley Hendren made a motion that they reject any changes to the State Plan per Item # 8 as this is a substantive change. John Thurman stated this is not a recommended change, and Matt Morris agreed that Mr. Galbreth was not proposing a change but expressed a strong opinion about the Plan. Shelley Hendren then rescinded her motion.
- John Thurman moved that they acknowledge the letter from the Southern Board in opposition to the Plan, with the understanding that further conversations regarding this issue will continue. He added that it needs further review and possible modification at some point in the future. The motion did not receive a second.

Ardell Galbreth re-joined the meeting at this juncture and stated that in the public comment he had submitted he indicated that the biggest issue was that the local boards are not included in the approval process for the One Stop Operator and this could result in incurring greater liability.

Mr. Fisher asked if the local boards currently put together a committee to select an operator, to which Mr. Thurman made an affirmation. Mr. Galbreth commented that a recommendation should be made to the local board, not a directive, and commented further that the committee should not be an operator *selection* committee (through the procurement process), but should be an operator *recommendation* committee.

Mr. Perea stated Mr. Galbreth was correct in his observations, but added that all partners need to have a seat at the table to give their meaningful input. Dennis Perea commended Mr. Galbreth for maintaining a consistently firm position, but added that sometimes at a local level, local politics can play into who is or is not selected.

Ardell Galbreth stated that in accordance with the Act, all the partners certainly should have a seat at the table.

Mr. Fisher commented that they may need a Department of Labor decision and the Governance Workgroup would not reach a consensus at today's meeting. Mr. Thurman added that the entire topic is simply is that there is a point in the Plan that gives responsibility of selecting the local operator to the state instead of the local board, and the language needs to be cleaned up to reflect what is truly in the Act., and the GW members had agreed to move forward with the understanding that there may be a modification to this in the future, and taking the steps that were necessary.

Mr. Galbreth stressed concerns about liability and costs that may be incurred, and went on to ask if the committee could make recommendations and, if the local boards do not approve, this could go back to the committee to try again. Shelley Hendren stated that this again would be a substantive change that they cannot make at this time before the State Board meeting.

Lynda Parven commented that Renee Olson had to leave the meeting, and she wanted to inform them that she would act as her proxy from this juncture.

Mr. Galbreth commented further about previous concerns contained in this section of the Plan. Kris Nelson responded that this portion of the narrative has been in the State Plan since last year. Ardell Galbreth stated that he not deny this, but commented that the local boards had not been asked to provide any input on the certification of the information on the One Stop Career Centers.

Mike Raponi asked if they should not take any action on this proposal. Matt Morris suggested that they further distinguish this from Item # 5, in which Mr. Gonzalez's comment was an outright suggestion to reject the entire State Plan, so their rejection of that suggestion was appropriate. Mr. Galbreth's request is not a proposal for any revisions, but is an expression or an opinion based on substantive proposals that have already been rejected, and no action is needed. A motion to acknowledge the opposition is sufficient.

John Thurman added to Mr. Morris' comment for clarification that they did not reject the proposed changes, but they were not being considered *now*.

- John Thurman made a motion that the committee acknowledges the statement provided by the Southern Nevada Workforce Investment Board (Workforce Connections) and that it would be part of further conversations. Matt Morris seconded the motion. Ardell Galbreth abstained from the motion and all other approved. The motion carried with a majority vote.

Mr. Fisher stated that as he had to leave the meeting at this point, Kristine Nelson would act as his proxy for the remainder of the meeting. Ms. Nelson stated they combined Items VI and VII and she would proceed to address the final items on the public comments log.

Item #9 – Ms. Nelson reminded the GW members that this item contained non-substantive revisions to the State Plan draft submitted by Shelley Hendren, and she asked for a motion to accept the revisions as submitted.

- Mike Raponi made a motion to accept the revisions and John Thurman seconded his motion. Shelley Hendren abstained and all others voted to approve and the motion carried with a majority vote.

Item #10 – Ms. Nelson reiterated that item represented statistical updates submitted by Christopher Robison, Economist for the Research and Analysis Bureau (DETR) and she would entertain a motion to accept these non-substantive statistical updates to the State Plan.

- Ardell Galbreth raised a motion to accept the updates Mike Thurman seconded the motion. All were in favor and the motion carried unanimously.

Ms. Nelson stated that this concluded the public comments log and closed this item.

VII. REVIEW/DISCUSSION/FOR POSSIBLE ACTION: Review , discussion and possible action regarding final public comments received during the public comment solicitation period of the Unified State Plan draft – *Kristine Nelson*

Ms. Nelson stated that as Agenda Items VI and VII were combined, she would proceed to address Item VIII.

VIII. DISCUSSION/FOR POSSIBLE ACTION: Discussion and possible action regarding dates, times, and agenda items for future meetings –*Kristine Nelson*

Ms. Nelson stated that this group would not be meeting on Friday, February 12, 2016, and she will inform Mr. Fisher in order for his offices to have this item removed from their calendars.

IX. SECOND PUBLIC COMMENT(S) – *Kristine Nelson*

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

Kristine Nelson announced the Second Public Comment Session and invited members of the public to speak. Ardell Galbreth commented that this particular group has worked very hard on the state plan, and he did not want to be misconstrued as being opposed to the whole state plan.

Matt Morris echoed what Mr. Galbreth had stated that the work on the state plan has been phenomenal, and on behalf of the Governor's office wanted to thank Ms. Nelson in particular for working on the draft with a condensed and demanding time frame as well as all others who worked so hard.

Mike Raponi asked Mr. Morris when they would see the financial part of the Plan. John Thurman commented that Beth Wickes is sitting on a committee that will shortly be talking about the cost allocation part of the Plan. Mr. Thurman estimated that the WIOA Title I part is historically 27-29 million dollar range.

Mr. Raponi added that Title II historically has been 5-6 million, and he questioned how this would be handled.

Kris Nelson stated that the structural elements (cost sharing agreements) will come directly to the State Board.

John Thurman stated that his understanding is that each of the Titles will still manage their own budgets, and that the cost allocation for the plan for the system, and the implementation part is unknown at present. Hearing no further comments, Ms. Nelson closed the Second Public Comment Session and adjourned the meeting.

X. ADJOURNMENT – Kristine Nelson

Kristine Nelson adjourned the meeting at 3:17 p.m.

NOTE: Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. If unable to attend meeting, Members of the WIOA may designate a proxy to act on their behalf.

NOTE: Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the DETR Director's Office, in writing at: 555 E. Third Street, Carson City, Nevada 89713; or, should call (775) 684-3911; if hearing impaired, dial TTY (800) 326-6868 or Nevada Relay 711; or send a fax request to (775)684-3908 as soon as possible and ***no later than close of business on Monday, February 8, 2016.***

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting at the following locations: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 4500 E. Sunset., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 2281 Pyramid, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 West Charleston Blvd. #150, Las Vegas, NV.

Notice of this meeting was posted on the Internet at: DETR's Public Meetings website - www.nvdetr.org, <http://nvdetr.org/publicmeetings.htm>; and Nevada's Public Notice website at <https://notice.nv.gov/>, as required by [NRS 232.2175](#).

Supporting public material provided to Committee members for this meeting is posted on DETR's Web site at www.nvdetr.org, <http://nvdetr.org/publicmeetings.htm>, and may be requested from the Director's Office at 500 E. Third Street, Carson City, Nevada 89713; or call (775)684-3911; or fax (775)684-3908 **on or before the close of business on Tuesday, February 9, 2016.**

Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. If unable to attend meeting, Members of the WIOA Governance Team Workgroup may designate a proxy to act on their behalf.

WIOA Governance Team Workgroup Members

Dennis Perea, Michael Raponi, Steve Fisher,
John Thurman, Shelley Hendren, Renee Olson, Ardell Galbreth, Matt Morris