

# STATE OF NEVADA

**BRIAN SANDOVAL**  
GOVERNOR



**LUTHER W. MACK, JR.**  
CHAIR  
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD

**STEVE FISHER**  
CHAIR  
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD  
WIOA TEAM WORKGROUP

## GOVERNOR'S WORKFORCE DEVELOPMENT BOARD WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GOVERNANCE TEAM WORKGROUP

1470 E. College Parkway  
Carson City, Nevada 89706  
Telephone (775)684-0504 • Facsimile (775)684-3908

### **MEETING MINUTES**

**Name of Organization:** Governor's Workforce Development Board's (GWDB)  
**WIOA Governance Team Workgroup Meeting (GW)**

**Date and Time of Meeting:** **Friday, January 29, 2016 at 10:00 a.m.**

**GW Members Present:** Steve Fisher, Dennis Perea, Mike Raponi, John Thurman, Shelley Hendren, Renee Olson, Ardell Galbreth, Matt Morris

**Others Present:** Grant Nielson, Kristine Nelson, Jaime Cruz

I. CALL TO ORDER – *Steve Fisher, Co-Chair of the Governance Workgroup*

The Chair called the meeting to order at 10:03 a.m.

II. ROLL CALL- CONFIRMATION OF QUORUM – *Coralie Peterson*

Also present: Grant Nielson, Kristine Nelson

III. VERIFICATION OF PUBLIC NOTICE POSTING – *Coralie Peterson*

Ms. Peterson affirmed that the notice and agenda for the January 29<sup>th</sup>, 2016 GWDB WIOA Governance Workgroup Team was posted pursuant to Nevada's Open Meeting Law as contained in the NRS 241.020.

IV. **FIRST PUBLIC COMMENT(S)** – *Dennis Perea or Steve Fisher*

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

The Chair announced the First Public Comment Session and invited members of the public to speak. Kristine Nelson, Department of Employment, Training and Rehabilitation, stated that she would be reading written comments on behalf of Don Soderberg, DETR Director:

**“Good morning, members of the WIOA Governance Workgroup. Thank you for the opportunity to comment and I apologize for not being able to be here in person today. I have read the comments and proposed language submitted by our Local Workforce Boards. It is the position of DETR to oppose these suggestions as they pertain to oversight by the state board and the containment of costs at future One-Stop centers.**

**As I stated at last Thursday’s state board meeting, I am impressed with the current management of both Workforce Connections and Nevada Works. To varying degrees, they both inherited incredibly bad situations. They both have improved the effectiveness, efficiency, and fiscal responsibility of their organizations. Hopefully, this improvement will continue. However, there is no guarantee that will happen. The talent of the individuals currently at the helm of these organizations does not relieve the need for substantial oversight—leaders come and go. A consistent and enduring process for effective oversight must be in place to ensure efficiency and effectiveness continues for now and in the future.**

**Much of WIOA’s policy thrust involves an enhanced integrated service platform. Currently, Local Boards, DETR, NDE, and DHHS provide services in a relatively separate manner. To truly take steps to integrate, all partners must have a place at the table with regard to costs. Today, DETR’s participation in Nevada’s only One-Stop- center is extremely expensive—almost double per employee of our own Job Connect locations. DETR uses mostly State funds to pay this high “per seat” cost. This is money that is not being used to train people, not being used to build careers, and not being used to move forward with the New Nevada. The cost containment and partner input provisions of the current State Plan draft were carefully crafted to ensure that we all work together to keep costs as low as possible. The goal is to put as much money as possible into training, not bricks and mortar. Future One-Stops must be built and operated at the lowest cost possible. The costs must be below what each partner can individually provide for the same service, or integration will fail. All partners must participate in reaching this goal.**

**I wish you luck in your deliberations today. We at DETR appreciate your hard work and know how important it is. Thank you for this opportunity. ”**

**Don Soderberg  
Director, DETR**

Hearing no other public comments, Mr. Fisher went on to mention that he had spent the last 2 ½ days in a WIOA Conference in Washington, which was a very good conference with many participants. As a team, they came up with state commitments that they wanted to make from a state perspective and he wanted to share these with GW members.

- Commitment 1 -- Not being married to a specific design for our delivery system.
- Commitment 2 -- Making sure we serve the populations with the highest need first; develop performance measures for that.
- Commitment 3 -- Make sure our One Stop Career Centers look and feel like Bill Strickland’s centers, that they are customer focused and don’t feel like shabby government offices.

The Chair mentioned that one of the presenters at the event he attended was Bill Strickland, who talked about his process (his life) which revolved around building centers/schools in low-income areas, was he found very moving, and he encouraged GW members to view his presentation to better understand the importance of the environment (look and feel) of the One Stop Career Centers.

To view this information: [www.ted.com/talks/bill\\_strickland\\_makes\\_change\\_with\\_a\\_slide\\_show](http://www.ted.com/talks/bill_strickland_makes_change_with_a_slide_show)

- Commitment 4 -- Continue this dialogue in hopes that DISRUPTIVE, even uncomfortable, INNOVATIVE conversations occur and produce a better system.
- Commitment 5 -- Put a stake in the ground for a population group like Disconnected Youth; be bold in creating Centers of Excellence the way Bill Strickland did.

At this juncture, the Chair noted that Matt Morris had joined the meeting. Hearing no other comments, Mr. Fisher closed the Second Public Comment Session and moved to the next agenda item.

V. **DISCUSSION/FOR POSSIBLE ACTION: APPROVAL OF MINUTES:** GW meetings held on January 15, 2016 - *Dennis Perea or Steve Fisher*

The Chair asked for approval of the January 15<sup>th</sup> Meeting Minutes. A motion was made by Ardell Galbreth and was seconded by Mike Raponi. Steve Fisher and John Thurman abstained as they were not present for the meeting. All others approved and the motion carried with a majority vote.

VI. **DISCUSSION/FOR POSSIBLE ACTION: STATE PLAN REVISION REVIEWS** – *Steve Fisher*

Steve Fisher thanked Kris Nelson for putting together a table of the revision comments that have been received thus far. He went on to ask GW members for their comments or action for the revisions that have been submitted. The first item to be addressed were the changes submitted by Ardell Galbreth, and highlighted in the Version 8.1, as well as in a shortened version distributed prior to the meeting.

Discussion ensued amongst GW members about the proposed changes to the State Plan draft, such as the state certification process.

Matt Morris noted that the points that members raised were significant to consider; however, one of the issues is *timing*. The Governor's office wants to see a Plan that has been vetted carefully/sufficiently by the Governance Workgroup in advance of it being presented to the Governor for approval. He asked how these suggestions could be incorporated meaningfully, moving away from striking the language of the Unified State Plan, but including the voice and concerns of the local boards.

Mike Raponi raised a motion that the Governance Workgroup will allow only additional non-substantive changes going forward. Matt Morris seconded this motion.

Further discussion ensued amongst GW members on what was meant by this motion ensued. For the purpose of clarification, Matt Morris suggested that they decide on each individual revision that has been proposed on the matrix prepared by Ms. Nelson. Mr. Raponi asked if the first proposed revision (brought forward by Ardell Galbreth) would be considered substantive, which Mr. Morris affirmed.

- Mike Raponi stated he would like to withdraw his original motion and amend it to go through each of the seven suggested revisions and vote on each of them individually. Matt Morris seconded this motion. Ardell Galbreth opposed the motion and all others voted to approve. The motion carried with a majority vote.
- Revision #1 - Matt Morris raised a motion that they do not incorporate Item #1 as there are significant changes that will require time to vet. Mike Raponi seconded his motion.

Matt Morris restated that the Governance Workgroup has the responsibility to carefully vet the Plan before given to the GWDB for consideration. In the context of the Governor's Workforce Development should consider some of the proposed changes. Ardell Galbreth opposed the vote and all others approved and the motion carried with a majority vote.

- Revision #2 – Kris Nelson stated that this item constituted minor revisions. Shelley Hendren raised motion to approve this item be included in the State Plan. Ardell Galbreth seconded her motion. Mike Raponi abstained as he had not seen the proposed changes, and none were opposed. The motion carried with a majority vote.
- Revision #3 - Kris Nelson stated that Cory Hunt is still working on both #3 and #4 –Matt Morris raised a motion that they table consideration of these items until the language is finalized in the February 9<sup>th</sup> GW meeting. John Thurman seconded the motion.

Kris Nelson stated this proposed change was just expanding the language based on recent legislation and also clarification of the glossary.

All were in favor the motion carried unopposed.

Revision #5 – Matt Morris raised a motion to approve that they acknowledge the public comment from Mr. Gonzales that they reject the State Plan. Ardell Galbreth seconded his motion. Shelley Hendren asked that they add language to the motion that they will take no action on this item. Matt Morris withdrew his motion.

Kris Nelson mentioned that the State Board meeting the Governance Workgroup would be used as to vet public comments and make recommendations to the GWDB. She understood that Mr. Gonzales made the recommendation to reject the State Plan, particularly the Rehabilitation Division and that they receive no funding.

- Matt Morris moved that they reject the recommendation made in public comment noted as Revision #5. Ardell Galbreth seconded his motion. All were in favor and the motion carried unopposed.
- Revision #6 – Motion was made by John Thurman to strike duplicative language in the State Plan as described by Mr. Raponi. Matt Morris seconded his motion. All were in favor the motion carried unopposed.

Revision #7 – Motion to add revision recommendations in Appendix C as proposed by Mike Raponi per review by Ken Zutter and not addressed in the Plan, and Brad Deeds added that changes to Title II assurances were included.

Discussion ensued amongst GW members. Ken Zutter recommended that assurances and performance tables are replaced as it will be in the best interest of the state to use the revised language. Any missing items could be addressed in the future modification period.

- John Thurman raised a motion that they take no action on Revision #7 and was seconded by Matt Morris. After further discussion amongst GW members about whether or not the proposed changes in this item were substantive. Mr. Thurman then modified his motion that the assurances and performance table be replaced in the plan. Matt Morris seconded. All were in favor and motion carried unopposed.

Mr. Fisher asked if there were any further discussion or other suggested revisions and Kris Nelson stated that there were no others to her knowledge; however, as the public comment period will be open until February 8<sup>th</sup> so this Board will see any additional comments that were made to the matrix at the February 9<sup>th</sup> GW

meeting. Ms. Nelson also noted that she will place the revisions voted on today into the Plan and Mr. Fisher closed the item.

**VII. DISCUSSION/FOR POSSIBLE ACTION:** Discussion and possible action regarding dates, times, and agenda items for future meetings –*Steve Fisher*

The next Governance Workgroup meeting will take place on Tuesday, February 9<sup>th</sup> at 2:00 p.m.

**VIII. SECOND PUBLIC COMMENT(S)** –*Steve Fisher*

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

The Chair announced the Second Public Comment Session and invited members of the public to speak. Hearing none, the Chair closed the item and adjourned the meeting.

**IX. ADJOURNMENT** –*Steve Fisher*

Meeting was adjourned at 12:08 p.m.

---

**NOTE:** Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. If unable to attend meeting, Members of the WIOA may designate a proxy to act on their behalf.

---

**NOTE:** Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the DETR Director's Office, in writing at: 555 E. Third Street, Carson City, Nevada 89713; or, should call (775) 684-3911; if hearing impaired, dial TTY (800) 326-6868 or Nevada Relay 711; or send a fax request to (775)684-3908 as soon as possible and **no later than close of business on Thursday, January 28, 2016**.

---

**Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting at the following locations:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 4500 E. Sunset., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 2281 Pyramid, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 West Charleston Blvd. #150, Las Vegas, NV.

**Notice of this meeting was posted on the Internet at:** DETR's Public Meetings website - [www.nvdetr.org](http://www.nvdetr.org), <http://nvdetr.org/publicmeetings.htm>; and Nevada's Public Notice website at <https://notice.nv.gov/>, as required by [NRS 232.2175](#).

---

Supporting public material provided to Committee members for this meeting is posted on DETR's Web site at [www.nvdetr.org](http://www.nvdetr.org), <http://nvdetr.org/publicmeetings.htm>, and may be requested from the Director's Office at 500 E. Third Street, Carson City, Nevada 89713; or call (775)684-3911; or fax (775)684-3908 **on or before the close of business on Friday, January 29, 2016**.

---

*Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. If unable to attend meeting, Members of the WIOA Governance Team Workgroup may designate a proxy to act on their behalf.*

**WIOA Governance Team Workgroup Members**

Dennis Perea, Michael Raponi, Steve Fisher,  
John Thurman, Shelley Hendren, Renee Olson, Ardell Galbreth, Matt Morris