

# STATE OF NEVADA

**BRIAN SANDOVAL**  
GOVERNOR



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CHAIR  
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD

**STEVE FISHER**  
CHAIR  
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD  
WIOA TEAM WORKGROUP

## GOVERNOR'S WORKFORCE DEVELOPMENT BOARD WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GOVERNANCE TEAM WORKGROUP

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### MEETING MINUTES

**Name of Organization:** Governor's Workforce Development Board's (GWDB)  
**WIOA Governance Team Workgroup Meeting (GW)**

**Date and Time of Meeting:** **Friday, January 15, 2016 at 10:00 a.m.**

**GW Members Present:** Dennis Perea, Michael Raponi, Matt Morris, Beth Wicks (proxy for John Thurman), Shelley Hendren, Ardell Galbreth

**GW Members Absent:** Steve Fisher (excused), Renee Olson (excused)

**Others Present:** Jaime Cruz, Kristine Nelson, Cloyd Phillips, Shelly Hendren, Dale Erquiaga, Lynda Parven, Mae Worthey, Kris Nelson, Coralie Peterson

I. CALL TO ORDER – *Dennis Perea, Co-Chair of the Governance Workgroup*

The Chair called the meeting to order at 10:00 a.m.

II. ROLL CALL- CONFIRMATION OF QUORUM – *Coralie Peterson*

Coralie Peterson called roll and informed the Chair that a quorum for the meeting was present. Mr. Perea also commented that in previous GW meetings, he has been hard to hear, and if this is the case, he will transfer his proxy to Kris Nelson.

III. VERIFICATION OF PUBLIC NOTICE POSTING – *Coralie Peterson*

Ms. Peterson affirmed that the notice and agenda for the January 15<sup>th</sup>, 2016 GWDB WIOA Governance Workgroup Team was posted pursuant to Nevada's Open Meeting Law as contained in the NRS 241.020.

IV. **FIRST PUBLIC COMMENT(S) – Dennis Perea**

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

The Chair announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair moved to the next agenda item.

V. **DISCUSSION/FOR POSSIBLE ACTION: APPROVAL OF MINUTES: GW meetings held on January 8, 2016 - Dennis Perea**

The Chair asked for approval of the January 8<sup>th</sup>, 2016 meeting minutes. A motion was made by Mike Raponi and was seconded by Ardell Galbreth. All were in favor, none were opposed and the motion carried unanimously.

VI. **DISCUSSION/FOR POSSIBLE ACTION: STATE PLAN REVIEW AND WORK ASSIGNMENTS – Dennis Perea**

Kris Nelson explained that the current version of the State Plan draft (Version 8.1) has been published for public comment and was also disseminated to the Governor’s Workforce Development Board for their January 21<sup>st</sup>, 2016 meeting. She added that it will be out for public comment for 30 days, and there have been some suggestions for revisions. She added that at a previous GW meeting, any revisions suggested by the GW group will be made in a minor version numbering (8.1, 8.2 for example).

Dennis Perea then asked if the GW members could discuss the process by which they will make changes, adding that Beth Wicks had sent some suggestions, although he was unsure if the whole group had a chance to review them. He further stated that he had also seen some edits from Workforce Connections, some minor, and some are very substantive in nature.

Mike Raponi asked for clarification – that Version 8.1 is out for public comment now, and there have also been additional submittals received which have been sent to the working groups?

Dennis Perea affirmed Mr. Raponi’s comment.

He asked Kris Nelson to confirm that this understanding of how, as a group, they will address substantive changes. She affirmed this and Mr. Perea then asked for the GW members’ feedback, and if all the GW members had seen the suggested edits. As Beth Wicks submitted the changes previous day, Mr. Perea agreed that the whole group may not have seen them. Mr. Raponi emphasized that they should see/consider and agree/disagree as a group, and if those changes are important and positive changes, they should be voted upon.

**Process for changing the Plan** - The public is reviewing Version 8.1 presently. Minor edits could be made to Version 8.2, but the major components/revisions that are being suggested should not be put into a Plan Version 8.2 until after the Board Meeting. Between January 21<sup>st</sup> and February 18<sup>th</sup> (public comment period), and those changes could be considered in the upcoming February 18<sup>th</sup> meeting as possible amendments to the Plan.

Dennis Perea paraphrased that minor (grammatical, for example) changes could be made but major revisions will be dealt with after the public comment period closes and they make changes to the Plan in future. Matt Morris and Mike Raponi agreed to this understanding. Shelley Hendren stressed the importance of allowing for public comment.

Matt Morris added that the Board may make substantive changes to the Plan at their meeting on the 21st, as this is their charge, and went on to mention that the Board has the understanding that all items have been vetted by the GW, which is also actually required by WIOA.

Ardell Galbreth asked if public comments could be submitted to the GWDB or the Strategic Planning Subcommittee. Kris Nelson responded that she actually has posed this question to the DAG, who has issued a preliminary advisory. She explained that public comments are solicited in two manners, in writing or in person at the meeting. If public comments are submitted to her in writing, they will be submitted to the Board in copy, but are not all, necessarily, read into the record.

Dennis Perea suggested that the edits proposed by the local boards be forwarded for vetting by the Governance Workgroup.

Dennis Perea stated that some of the changes are on important issues in the Plan, and a consensus from all the programs may not be possible before the GWDB meeting takes place.

- Shelley Hendren formed a motion that they proceed with the Governor's Workforce Development Board meeting as had been planned, using Version 8.1 of the State Plan (with no changes),

After the GWDB meeting, this Governance Workgroup will meet with regard to any substantive changes (received during the public comment period) that the Board recommends *and* those changes that have been recently submitted by the local boards for consideration to be included in the State Plan,

The Governance Workgroup will then make a determination on which of those will move forward, which will be posted for public comment and will then go before the GWDB February 18, 2016 meeting.

Ardell Galbreth seconded Ms. Hendren's motion. All were in favor, none were opposed and the motion carried unanimously.

## VII. **DISCUSSION/FOR POSSIBLE ACTION: GWDB STATE PLAN WORKSHOP ASSIGNMENTS** – *Dennis Perea or Steve Fisher*

Dennis Perea mentioned comments made by Steve Fisher in the Strategic Planning Subcommittee on January 14<sup>th</sup> that the general layout of the format for the GWDB meeting will be:

- Matt Morris will give a high level overview of the Governor's Plan and Vision for the State
- Steve Fisher will then show a PowerPoint presentation highlighting 1) how the Plan was developed, 2) the different Titles involved and some of their substantive changes to the Title, 3) introduce the subject matter from each Title and ask for questions from the Board.

Mr. Perea asked for any other suggestions. Brad Deeds stated that regarding the question mentioned in yesterday's Strategic Planning Subcommittee meeting about performance goals/outcomes and volunteered to prepare something or act as a reference. Mr. Perea agreed to work with him further on this offline.

Dale Erquiaga stated that he liked the PowerPoint overall, although he wanted to suggest adding an additional slide between Slide two and three which would state Nevada's two strategies: 1) aligning sector strategies and career pathways and 2) aligning the core programs, which would lead to slide three, as he feels that these are both central to this conversation and should be disclosed.

Mr. Perea mentioned the Board of Education meeting on January 14<sup>th</sup> and asked if comments from that meeting should be mentioned at the GWDB meeting. Mr. Erquiaga stated that at that meeting he referenced the Plan and the sector strategy (targeting) was discussed. He added that giving a high level view of pages 38 and 39 of the Plan should be sufficient to be addressed in the GWDB meeting.

Kris Nelson agreed to add the slide Mr. Erquiaga mentioned and would distribute this to all.

**VIII. DISCUSSION/FOR POSSIBLE ACTION:** Discussion and possible action regarding dates, times, and agenda items for future meetings – *Dennis Perea*

The next Governance Workgroup meeting will be held on Friday, January 29, 2016 at 10:00 a.m.

**IX. SECOND PUBLIC COMMENT(S) – *Dennis Perea***

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

The Chair announced the Second Public Comment Session and invited members of the public to speak. Kris Nelson reiterated the deadline for public comments for the State Plan is February 8, 2016. She added that, conceivably the public comments could be considered in the February 12<sup>th</sup> GW meeting and could be addressed at the February 18th GWDB meeting. Dennis Perea stated that this should take place earlier as the proposed changes were so substantive. Hearing no further comment, he adjourned the meeting.

**X. ADJOURNMENT – *Dennis Perea***

Meeting was adjourned at 10:35 a.m.

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**NOTE:** Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. If unable to attend meeting, Members of the WIOA may designate a proxy to act on their behalf.

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**NOTE:** Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the DETR Director's Office, in writing at: 555 E. Third Street, Carson City, Nevada 89713; or, should call (775) 684-3911; if hearing impaired, dial TTY (800) 326-6868 or Nevada Relay 711; or send a fax request to (775)684-3908 as soon as possible and ***no later than close of business on Thursday, January 14, 2016.***

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**Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting at the following locations:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 4500 E. Sunset., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 2281 Pyramid, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 West Charleston Blvd. #150, Las Vegas, NV.

**Notice of this meeting was posted on the Internet at:** DETR's Public Meetings website - [www.nvdetr.org](http://www.nvdetr.org), <http://nvdetr.org/publicmeetings.htm>; and Nevada's Public Notice website at <https://notice.nv.gov/>, as required by [NRS 232.2175](#).

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Supporting public material provided to Committee members for this meeting is posted on DETR's Web site at [www.nvdetr.org](http://www.nvdetr.org), <http://nvdetr.org/publicmeetings.htm>, and may be requested from the Director's Office at 500 E. Third Street, Carson City, Nevada 89713; or call (775)684-3911; or fax (775)684-3908 ***on or before the close of business on Friday, January 15, 2016.***

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*Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. If unable to attend meeting, Members of the WIOA Governance Team Workgroup may designate a proxy to act on their behalf.*

**WIOA Governance Team Workgroup Members**

Dennis Perea, Michael Raponi, Steve Fisher,  
John Thurman, Shelley Hendren, Renee Olson, Ardel Galbreth, Matt Morris