



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:

Name of Organization: Governor's Workforce Investment Board (GWIB)
Agriculture Sector Council

Date and Time of Meeting: **Tuesday**, November 19, 2013
2:00 p.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

Department of Employment, Training & Rehabilitation
Office of Vocational Rehabilitation
1325 Corporate Blvd
Reno, NV

1-877-810-9415
Access Code 7521358#

Council Members Present: Jim Barbee, Jeff Sutich, Tracy Shane, Dr. Ron Pardini, Jeff Brigger, Mike Catalano, Jim Snyder, Rob Hooper, Frank Avera, Dr. Federick Steinmann, Rod Adams.

Council Members Absent: Dave Coon, Senator James Settelmeyer, Assemblywoman Irene Bustamante Adams (excused), Commissioner Demar Dahl, David Peri, Dave Armstrong, Dr. Boyd Spratling.

Ex-officio Members Present: Tessa Rognier, Melinda Lyons, John Collins, William Boster, Kyle Casci.

Ex-officio Members Absent: Jim Kostecki (excused), Ben Daseler.

DETR WSU Staff Present: Earl McDowell, Ansara Martino, De Salazar, Odalys Carmona, Doug van Aman.

Others Present: Judy Turgiss (CSN/DETR), Jim Garza, Ron Fletcher (DETR), Matt McKinney (Bentley Ranch).

**Please note that all attendees may not be listed above.*

AGENDA

- I. Welcome, Introductions and New Members..... Jim Barbee, Chair
Governor’s Workforce Investment Board (GWIB) Agriculture Sector Council

Mr. Jim Barbee, the Chair of the Council, called the meeting to order at 2:00 p.m. and thanked everyone for attending this meeting. Mr. Barbee welcomed new members William Boster, Kyle Casci and Ben Daseler. He then asked for Ansara Martino of DETR’s Workforce Solutions Unit to call roll.

- II. Roll call and Establishment of a QuorumAnsara Martino, Grants & Policy Analyst
Workforce Solutions Unit, DETR

Ms. Martino called roll and informed the Chair that a quorum was present.

- III. Verification of Posting..... Ansara Martino

Mr. Barbee asked for Ansara Martino to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Martino verified that the agenda for this meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session** Jim Barbee
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Mr. Barbee announced the First Public Comment Session, no comments were made. Hearing none, Mr. Barbee turned to agenda item V.

- V. **For Possible Action** – Approval of September 23, 2013 Meeting Minutes Jim Barbee

Mr. Barbee asked Council members if they had an opportunity to review the September 23, 2013 Meeting Minutes. He stated that a correction in the minutes needs to be made to reflect the excused absence of Assemblywoman Irene Bustamante Adams. A motion to approve the minutes with the noted correction was made by Dr. Ron Pardini and seconded by Rob Hooper. All were in favor, none were opposed. The motion carried.

- VI. **For Possible Action** – Update on the 2013 GWIB Agriculture Strategic Plan..... Jim Barbee

Referring to a letter he received and that Council members were forwarded a copy of, Mr. Barbee asked Earl McDowell, Deputy Administrator of DETR’s Workforce Solutions Unit, to review with the Council the items that DETR requests from them. Mr. McDowell explained that the Governor’s Workforce Investment Board (GWIB) wants each of the sector councils to identify the top occupations in demand for their industry and the GWIB is relying on this input from each council so they can provide the guidance and direction to the local workforce investment boards for how to spend the allocated 25% WIA funding as specified in Governor Brian Sandoval’s Executive Order 2012-18. Next, Mr. McDowell informed the Council that they also can identify an occupation that has an immediate need to be filled in their industry and request a short-term pilot project training program that would help fill those needs. For example, if the industry needs 30 welders based on current employers’ needs, the Council can request this training through a pilot program. The funding source for the pilot programs is separate from the WIA funding. Last, Mr. McDowell requested that the Council finalize their 2013-2014 Strategic Plan. The plan will also be given to the GWIB for their review.

Mr. McDowell also told the Council that Tessa Rognier, the assigned economist to this Council from DETR's Bureau of Research and Analysis will provide the Council with updated data on in-demand occupations for the agriculture industry. It is anticipated that this data will be available for the Council by their next meeting date.

Mr. Barbee asked Mr. McDowell when the information DETR requests is due by. Mr. McDowell informed him that it is due by December 16, 2013.

Mr. Barbee asked for pilot project ideas and stated that one idea would be to provide secondary and post-secondary paid internship opportunities that would tie in with existing programs. Council members Dr. Ron Pardini and Tracy Shane agreed and Ms. Shane pointed out that Great Basin College requires an internship for completion of the Associate Degree program. She stated that there are students set to graduate in May 2014 that could utilize the internship program during Winter-Spring 2014 before they enter the job market upon graduation.

Mr. Barbee asked if there were any other comments, concerns or suggestions. Dr. Pardini stated that he is aware of other parties that will also participate and he will provide that information at the next Council meeting. Council member Rob Hooper made a motion to incorporate the secondary and post-secondary internship opportunities in this Council's Pilot Project Proposal. Dr. Ron Pardini seconded the motion. All members were in favor. None were opposed. The motion carried.

Mr. Barbee then turned to agenda item VII.

VII. **For Possible Action** – Overview of the Curriculum Offered at the College of Agriculture, Biotechnology and Natural Resources at the University of Nevada, Reno.....Dr. Ron Pardini, Dean & Director of CABNR/NAES
University of Nevada, Reno

Utilizing a PowerPoint presentation, Dr. Ron Pardini reviewed the University of Nevada, Reno's (UNR) programs in the College of Agriculture, Biotechnology and Natural Resources. Dr. Pardini also included UNR's mission, vision, undergraduate majors, undergraduate enrollment trends, Ag Science curriculum, established internship programs, collaborative programs, student activities and learning facilities, the specialty areas of UNR faculty, and the various and numerous types of economic ties UNR has with the community. To conclude his presentation, Dr. Pardini discussed ongoing activities at UNR's Main Station Field Laboratory (MSFL) and future projects that will be occurring.

To view a copy of Dr. Pardini's presentation, it is available at the following link: [PPT Presentation for Agriculture Sector Council Meeting.pptx](#)

VIII. **For Possible Action** – New Business, Future Agenda Items and Scheduling of Next Meeting..... Jim Barbee

Mr. Barbee stated that the following will be agenda items for this Council's next meeting:

- Sue Poland with the NV Department of Education will review agriculture CTE programs available in Nevadan school districts.
- Dr. Fred Steinman will provide an overview of the University of Nevada, Reno Cooperative Extension's 4H program.
- If completed, Tessa Rognier with DETR's Bureau of Research and Analysis will provide the Council with updated data on current in-demand occupations for Nevada's agriculture sector.
- This Council will review the final proposal for the secondary and post-secondary internship program ratified in today's meeting for the pilot project.

Mr. Barbee asked Matt McKinney from Bentley Ranch if he received his nomination for membership on this Council. Mr. McKinney confirmed that he had. Mr. Barbee asked that Mr. McKinney submit his membership application prior to the next meeting.

Mr. Barbee then reviewed possible meeting dates for this Council to hold their next meeting. Based on member consensus, the next meeting date was scheduled for Monday, December 16, 2013 at 2:00 p.m.

IX. Second Public Comment Session Jim Barbee
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Barbee announced the Second Public Comment Session. Hearing no comments, Mr. Barbee closed the comment session and turned to agenda item X.

X. Adjournment Jim Barbee

Mr. Barbee adjourned the meeting at 3:05 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
AGRICULTURE SECTOR COUNCIL

Jim Barbee (Chair), Dave Coon (Vice-Chair), Senator James Settelmeyer, Assemblywoman Irene Bustamante Adams, Jeff Sutich, Commissioner Demar Dahl, Tracy Shane, Dr. Ron Pardini, Jeff Brigger, David Peri, Mike Catalano, Jim Snyder, Dave Armstrong, Rob Hooper, Frank Avera, Dr. Boyd Spratling, Dr. Frederick Steinmann, Rod Adams

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, November 18, 2013.

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.