



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 \* Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB)

Agriculture Sector Council

*Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:*

**Name of Organization:** Governor's Workforce Investment Board (GWIB)  
Agriculture Sector Council

**Date and Time of Meeting:** **Monday**, September 23, 2013  
2:00 p.m.

**Place of Meeting:** Department of Employment, Training & Rehabilitation  
2800 East St. Louis Avenue, Conference Room C  
Las Vegas, NV

Department of Employment, Training & Rehabilitation  
500 East Third Street, 1<sup>st</sup> Floor Auditorium  
Carson City, NV

Great Basin College  
1500 College Parkway  
Greenhaw Technical Arts Center (GTA), Room 118  
Elko, NV

1-877-810-9415  
Access Code 7521358#

**Council Members Present:** Jim Barbee (Chair), Rob Hooper, Frank Avera, Jeff Brigger, Mike Catalano, Tracy Shane, Jeff Sutich

**Council Members Absent:** Dave Coon, Rod Adams (excused), Dave Armstrong, Assemblywoman Irene Bustamante Adams (excused), Commissioner Demar Dahl, Dr. Ron Pardini, David Peri, Senator James Settelmeyer, Dr. Boyd Spratling, Dr. Frederick Steinmann (excused), Jim Snyder

**Ex-officio Members Present:** Tessa Rognier, Jim Kostecki, Melinda Lyons

**Ex-officio Members Absent:** John Collins

**DETR WSU Staff Present:** Earl McDowell, Ansara Martino, Odalys Carmona, Derita Hopkins, De Salazar, Doug van Aman, Tatjana Vukovic

**Others Present:** none noted

*\*Please note that all attendees may not be listed above.*

## AGENDA

- I. Welcome, Introductions and New Members..... Jim Barbee, Chair  
Governor’s Workforce Investment Board (GWIB) Agriculture Sector Council

The Chair of this Council, Jim Barbee, called the meeting to order at 2:00 p.m. and welcome everyone. Mr. Barbee thanked everyone for attending this meeting and asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum ..... Derita Hopkins, Administrative Assistant  
Workforce Solutions Unit, DETR

Ms. Hopkins called roll and informed the Chair that a quorum was not present.

- III. Verification of Posting ..... Derita Hopkins

Mr. Barbee asked Derita Hopkins to verify that the agenda for this meeting was posted according to current Nevada statute. Ms. Hopkins verified that the agenda for this meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session** ..... Jim Barbee

Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Barbee announced the First Public Comment Session; however, no comments were made. Hearing none, Mr. Barbee turned to Agenda Item V.

- V. **For Possible Action** – Approval of August 22, 2013 Meeting Minutes ..... Jim Barbee

Mr. Barbee announced that this agenda item is being tabled to due to a lack of a quorum at today’s meeting.

- VI. **For Possible Action** – Development of the 2013 GWIB Agriculture Strategic Plan ..... Jim Barbee

Mr. Barbee announced that he sent members a draft of the GWIB Agriculture Sector Council 2013-2014 Strategic Plan. Mr. Barbee announced that he would like to start by identifying critical careers and have growth potential through this Council’s economic development and industry partners. He reviewed Objectives #1-8 as outlined in the draft and asked for any feedback.

Suggestions made during today’s meeting were:

- Address industry workforce needs is to keep track of requests and data provided by agriculture industry companies as to the types of occupations they are currently hiring for and plan to hire for in the medium and long-term. Mr. Barbee informed the Council that he has access to U.S.D.A. statistics that may be of help, and De Salazar, Program Specialist for DETR’s Workforce Solutions Unit, informed Mr. Barbee that data may also be given to this Council by DETR’s Bureau of Research and Analysis, such as on job growth on certain aspects in the agriculture industry sector.

- Bring together representatives from K-12, higher education and industry leaders to provide information as a focus group. The Council decided that a focus group will be a part of Objective 3.
- Review other states' best practices for possibly applicability and implementation in Nevada for the workforce development initiatives of this Council.
- Determine employers' needs as developing higher education training curriculum.
- Develop an inventory of higher educational programs.
- Mr. McDowell announced that DETR is working on developing career pathways for youth in the agriculture industry. This information will be brought before the Council for their feedback.
- Identify what training goes with the critical careers, as well as if there are any training gaps they can identify. Mr. Barbee also agreed with this suggestion.
- Review funding sources, such as the K-12, community college and university funding streams. Council members and DETR WSU staff will seek to identify any other additional funding sources. DETR WSU staff or another appropriate recipient agency will pursue the funding opportunities. Partnerships will be built to facilitate the funding process.

Tessa Rognier, the representative on this Council from DETR's Bureau of Research and Analysis, said she has access to data on industry and industry occupations. She will review the available data and compile it for this Council.

The deadlines and tasks for each of the objectives were assigned as follows:

- Objective #1:* Frank Avera, Jeff Sutich, Rob Hooper, Jeff Brigger and De Salazar. Ongoing.
- Objective #2:* Initial data can be provided by DETR staff, with additional input by Frank Avera. Short term occupations to be determined by 01/01/14.
- Objective #3:* DETR staff will provide a youth career pathway for the agriculture industry based on information from the Nevada Department of Education and Nevada System of Higher Education. Additional initiatives will be developed after the youth career pathway information is completed. The information is desired by 12/01/13. Tracy Shane and Dr. Ron Pardini can provide information about their educational institutions' agriculture programs.
- Objective #4:* Frank Avera, Jeff Sutich, Jeff Brigger, De Salazar and Rob Hooper will review the data provided to the Council and provide initial recommendations for the Council to review. To be reviewed by 03/01/14.
- Objective #5:* All Council members. To be started after Objective #4 on 03/01/14 and completed by 05/01/14.
- Objective #6:* All Council members and DETR staff. Ongoing.
- Objective #7:* All Council members, DETR staff and other potential partners. Ongoing.
- Objective #8:* Jim Barbee. On a quarterly basis at the GWIB meetings.

Mr. Barbee told Council members that he will update the draft with the information discussed at today's meeting and send out to Council members. He asked members to bring any additional feedback and recommended strategies to their next Council meeting.

**VII. For Possible Action – New Business and Future Agenda Items ..... Jim Barbee**

Future agenda item(s) at this time will be the ratification of the 2013-2014 GWIB Agriculture Sector Council Strategic Plan. If completed, the youth CTE career pathways will be reviewed and a presentation scheduled for it. Tracy Shane (Great Basin College) and Dr. Ron Pardini (University of Nevada Reno) can provide information about their educational institutions' agriculture programs. Any presentations from non-degree certification programs available through the College of Southern Nevada and the Cooperative Extension at Western Nevada College are also desired.

**VIII. Next scheduled meeting will be held on Tuesday, November 26, 2013 at 10:00 am..... Jim Barbee**

Mr. Barbee announced that the next meeting is scheduled currently for Tuesday, November 26, 2013 at 10:00 a.m. Because of its close proximity to the date of Thanksgiving, alternative meeting dates will be reviewed. Council members will be notified and the agenda publically posted.

**IX. Second Public Comment Session** ..... Jim Barbee  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Barbee announced the Second Public Comment Session. Earl McDowell introduced Doug van Aman, a new Program Specialist with DETR’s Workforce Solutions Unit. Hearing no other comments, Mr. Barbee turned to Agenda Item X.

**X. Adjournment** ..... Jim Barbee

Mr. Barbee adjourned the meeting at 2:52 p.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**AGRICULTURE SECTOR COUNCIL**

Jim Barbee (Chair), Dave Coon (Vice-Chair), Senator James Settelmeyer, Assemblywoman Irene Bustamante Adams, Jeff Sutich, Commissioner Demar Dahl, Tracy Shane, Dr. Ron Pardini, Jeff Brigger, David Peri, Mike Catalano, Jim Snyder, Dave Armstrong, Rob Hooper, Frank Avera, Dr. Boyd Spratling, Dr. Frederick Steinmann, Rod Adams.

***Notice:** Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, September 20, 2013.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.