



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Agriculture Sector Council

Date and Time of Meeting: **Thursday**, August 22, 2013
10:00 a.m.

Place of Meeting: **Great Basin College**
Elko Campus
1500 College Parkway
High Tech Center (HTC) Building, Room 121
Elko, NV

Some members of the Council may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

1-877-810-9415
Access Code 7521358#

Council Members Present: Dave Coon, Jim Snyder, Mike Catalano, Dr. Boyd Spratling, Dr. Ronald Pardini, Dr. Frederick Steinmann, Tracy Shane, Robert Hooper, Commissioner Demar Dahl, Assemblywoman Irene Bustamante Adams, Frank Avera, Jeff Sutich.

Council Members Absent: Jim Barbee (excused), Dave Armstrong, David Peri, Jeff Brigger, Senator James Settelmeyer.

Ex-Officio Members Present: Melinda Lyons.

Ex-Officio Members Absent: Tessa Rognier, Jim Kostecki, John Collins.

DETR Staff Present: Tatjana Vukovic, Ansara Martino, De Salazar.

**Please note that all attendees may not be listed above.*

AGENDA

- I. Welcome, Introductions and New Members..... Dave Coon, Vice-Chair
Governor’s Workforce Investment Board (GWIB) Agriculture Sector Council

Mr. Dave Coon, the Vice-Chair of this Council, called the meeting to order at 10:25 a.m. and apologized for the delay to the start of this meeting, which was due to technological issues. Mr. Coon welcomed everyone and thanked for them attending today. He introduced himself as the new Vice-Chair of this Council and then introduced new members Dr. Boyd Spratling and Dr. Frederick Steinmann. He then asked for roll to be called.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, DETR

Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, was unable to be present at today’s meeting. Ansara Martino, Grants and Policy Analyst for DETR’s Workforce Solutions Unit, called roll in her stead and informed Mr. Coon that a quorum was present.

- III. Verification of Posting.....Derita Hopkins

Ansara Martino verified that the agenda for this meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session** Dave Coon, Vice-Chair
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Mr. Coon announced the First Public Comment Session, no comments were made. Hearing none, Mr. Coon turned to the next agenda item.

- V. **For Possible Action** – Approval of July 24, 2013 Meeting Minutes Dave Coon

Mr. Coon asked if all the Council members had an opportunity to review the July 24, 2013 Meeting Minutes. He then asked for a motion to approve them. The motion to approve the minutes was made by Assemblywoman Irene Bustamante Adams. It was seconded by Commissioner Demar Dahl. Mr. Coon asked if any were opposed, all said they were in favor, and the motion carried unanimously.

- VI. **Discussion** – Overview of College Programs & Degrees available at the Great Basin College
.....Tracy Shane, M.S. Agriculture Instructor
Great Basin College

Mr. Coon introduced Tracy Shane, M.S. Agriculture Instructor at Great Basin College, and invited her to begin her presentation on the overview of Great Basin College’s programs and degrees related to the agriculture industry. Ms. Shane discussed the degrees offered, faculty of the college, students that have participated in the program, and also provided information on program highlights, program transferability to other institutions of higher education, and costs related with attending their programs. In addition, Ms. Shane outlined the articulation agreements Great Basin College has with the counties of Elko, White Pine,

Humboldt, Eureka, Lyon, Washoe and Churchill, Nevada. Last, Ms. Shane provided an inventory of the types of careers graduates from Great Basin College's agriculture programs enjoy and then opened the floor for any questions of her.

To view a copy of Tracy Shane's PowerPoint presentation, click on the following link: [Tracy Shane - GBC Agriculture Program Overview.pdf](#).

VII. **For Possible Action** – Development of 2013 GWIB Agriculture Strategic Plan Dave Coon

Mr. Coon asked the Council members if they had any input or questions about the 2013 GWIB Agriculture Strategic Plan. One member asked if a survey for ranchers, as discussed at this Council's last meeting, will still be sent out and what is the timeframe for doing so. Mr. Coon stated that he will consult with the Chair of this Council, Jim Barbee, and will then be able to provide Council members with the answers. Mr. Coon also stated that he would follow-up with Mr. Barbee on the next steps this Council should be making toward the development of their Strategic Plan and that this agenda item will be addressed again at the next Council meeting.

VIII. **For Possible Action** – New Business and Future Agenda Items Dave Coon

Mr. Coon asked the Council members if they had any new business to discuss or suggestions for future agenda items. Members discussed information about upcoming conferences and conventions of interest to the agriculture industry, and agreed to disseminate information to fellow council members as more details about the events become available. Besides the further development of the 2013 GWIB Agriculture Sector Council Strategic Plan, no other future agenda item suggestions were made.

IX. Next scheduled meeting will be held on Tuesday, November 26, 2013 at 10:00 am..... Dave Coon

Mr. Coon announced that the next full Council meeting will be held on Tuesday, November 26, 2013 at 10:00 a.m. One Council member asked if a meeting could be scheduled sooner so that this Council may complete their Strategic Plan by the date requested of them, which is September 30, 2013. Mr. Coon told the Council that he would discuss this with the Chair of the Council, Jim Barbee, and fulfill the request by having a meeting scheduled during the month of September 2013. Mr. Coon said that the date, time, and meeting locations will be sent to Council members as soon as possible. The agenda and event details will also be posted publically.

X. **Second Public Comment Session** Dave Coon

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Mr. Coon announced the Second Public Comment Session, no comments were made. Hearing none, Mr. Coon closed the Second Public Comment Session and turned to Agenda Item XI.

XI. Adjournment Dave Coon

Mr. Coon adjourned the meeting at 11:10 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
AGRICULTURE SECTOR COUNCIL

Dave Armstrong, Frank Avera, Jim Barbee, Jeff Brigger, Assemblywoman Irene Bustamante Adams, Mike Catalano, Dave Coon, Commissioner Demar Dahl, Rob Hooper, Dr. Ron Pardini, David Peri, Senator James Settelmeyer, Tracy Shane, Dr. Boyd Spratling, Dr. Frederick Steinmann, Jim Snyder and Jeff Sutich.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Wednesday, August 21, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.