



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES
Governor's Workforce Investment Board (GWIB)
Clean Energy Sector Council
Friday, April 5, 2013
10:00 a.m.

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting: **Department of Employment, Training & Rehabilitation**
2800 East St. Louis Avenue, Conference Rooms A, B and C
Las Vegas, NV 89104

Reno Job Connect
4001 South Virginia Street
Reno, NV 89502

Department of Employment, Training & Rehabilitation
500 South Third Street, SAO Auditorium
Carson City, NV 89713

 1-877-810-9415
 Access Code 7521358#

Council Members Present: Eric Dominguez, Dr. Thomas Piechota, Ron Fletcher, Scott Krantz, Timothy Breed, Chris Brook, Jordan Pinjuv, Dr. Alan Gertler, Dan Gouker, Brita Tryggi, Councilwoman Anita Wood, Commissioner George Rowe, Councilwoman Peggy Leavitt, Commissioner Warren Russell, Les Lazareck, David Miller, Susan Fisher.

Council Members Absent: Bonnie Lind (excused absence), David McKinnis, Scott Krantz, Pamela Hiltz, Robert Feibleman, Michael Purtill, Dr. Emmanuel Maragakis, Debra Gallo, Jennifer Turchin (excused).

Ex-Officio Members Present: Jeremy Hays (Economist, DETR Research & Analysis Bureau), Bridgette Cheney for Jaime Cruz (Workforce Connections), John Thurman (Nevadaworks).

Ex-Officio Members Absent: none.

DETR WSU Staff Present: Earl McDowell, Derita Hopkins. Ansara Martino, Odalys Carmona, Tatjana Vukovic.

Others Present: Keith Hosannah (DETR, WISS).

**Please note that all attendees may not be listed above.*

I. Welcome and Introductions Eric Dominguez, Chair
GWIB Clean Energy Sector Council

The Chair of this Council, Eric Dominguez called the meeting to order at 10:05 a.m., welcomed everyone and thanked the Council members that made recommendations for new members. Eric Dominguez acknowledged new members Tim Breed, Business Agent with the Plumbers & Pipefitters Local Union #525 and Chris Brooks, Director of Bombard Renewable Energy. He then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was present.

II. Verification of Posting.....Derita Hopkins

Eric Dominguez asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

III. **First Public Comment Session** Eric Dominguez
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Eric Dominguez announced the first public comment session and invited members of the public to speak. Hearing none, he then turned to Agenda Item V.

IV. **For Possible Action** – Approval of the February 22, 2013 Meeting Minutes Eric Dominguez

Eric Dominguez asked for approval of the February 22, 2013 Meeting Minutes. A motion for approval of the meeting minutes was made by Les Lazareck and it was seconded by Dr. Alan Gertler. All were in favor and none were opposed. The motion carried.

V. **Discussion** – Review of GWIB Clean Energy Sector Council Membership Analysis
..... Tatjana Vukovic, Management Analyst
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Tatjana Vukovic, Management Analyst for DETR’s Workforce Solutions Unit, provided a brief overview of the GWIB Clean Energy Sector Council Membership Analysis as outlined in the GWIB Industry Sector Council Bylaws. Tatjana Vukovic updated the Council with the current membership total count for Business Leaders, Industry Experts, Education and Elected Officials.

To view the GWIB Clean Energy Membership Analysis Report, it is available at the following link:

[Clean Energy Membership Analysis_report.pdf](#)

VI. **Discussion** – Development of 2013 Strategic Plan Eric Dominguez

Eric Dominguez provided an overview of the GWIB Clean Energy Sector Council Strategic Plan template goals and outlined the Scope of Work Objectives 1-8. He then informed the Council of some future opportunities regarding Senate Bill 123, which would accelerate the closure Nevada’s coal, fired generation and replace it with natural gas and renewable energy. Another future opportunity he presented was Senate Bill 252 that would increase the renewable energy portfolio capacity in the Nevada. Eric Dominguez emphasized the importance on having a Strategic Plan based on “In-Demand” job needs, existing Employers’ needs for training, and future pipeline of work in the State of Nevada, mapping training and certification requirements. It was recommended to the Council to identify space available for the development of training.

Jeremy Hayes, DETR Research and Analysis Bureau, Economist, volunteered to provide a detailed report that will determine the current workforce training needs and provide specific data within the Clean Energy industry sector, Strategic Plan Objective 1. Les Lazareck volunteered to complete Strategic Plan Objective 2 and identify the critical jobs, work opportunities and competencies needed by the workforce for the Clean Energy industry sector Southern Nevada. Earl McDowell, DETR Deputy Administrator for the Workforce Solutions Unit, recommended Bonnie Lind, Governor’s Office of Economic Development (GOED) Renewable Energy Specialist, to provide the pipeline of work needed within the Clean Energy industry sector outlined in Strategic Plan Objectives 3-4. Councilwoman Anita Wood and Councilwoman Peggy Leavitt volunteered to provide a list of business opportunities within the Clean Energy industry sector for both North Las Vegas and Boulder City areas. Tim Breed offered his assistance with contacting United Association and set up any training needed for the Clean Energy certification. Dan Gouker (representing the College of Southern Nevada (CSN)) informed the Council of the National Career Readiness Certificate evaluation program. This CSN program allows individuals to complete an evaluation and determine their skill levels and work interests. Dan Gouker volunteered to complete Objective 5 regarding development of funded training curriculum, activities and credentials certifications for Clean Energy.

To view a copy of the 2013 Sector Council Strategic Plan Template, it is available at the following link:

<..\Sector Council Strategic Plan Form Template for Clean Energy 3-15-13.doc>

VII. **For Possible Action** – New Business and/or Future Agenda..... Eric Dominguez

Member suggestions for action consisted of:

- Eric Dominguez will share with the Council the quarterly detailed report that was provided to the GWIB.
- Tatjana Vukovic, DETR Management Analyst for the Workforce Solutions Unit, will send out updated Clean Energy Membership Analyses Report to council members.
- Earl McDowell recommended that Bonnie Lind provide the council with an industry report that would map the talent pipeline and identify where the future opportunities and needs for the Clean Energy industry sector.
- Councilwoman Anita Wood and Councilwoman Peggy Leavitt will provide business need listing for the North Las Vegas and Boulder City areas and reach out for potential Employers within the Clean Energy Sector for Southern Nevada.
- Les Lazareck volunteered to complete Strategic Plan Objective 2 and work on assessment of existing work opportunities for Southern Nevada.
- Dan Gouker will assist with the Strategic Plan Objective 5, review and recommend workforce development funded training curriculum, activities and credential certifications for Clean Energy.

VIII. Next meeting will be held on Friday, June 28, 2013 at 10:00 a.m. Eric Dominguez

IX. **Second Public Comment Session** Eric Dominguez
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Eric Dominguez announced the second public comment session and invited members of the public to speak. Tatjana Vukovic, DETR Management Analyst for the Workforce Solutions Unit, informed the Council that Nevada System of Higher Education did a really nice study that mapped classes and training requirements with industry sectors. She offered to forward a copy of the report to assist Dan Gouker with his training and class schedules. Eric Dominguez requested for any additional public comments. Hearing none, he then turned to Agenda Item X.

X. **Adjournment** Eric Dominguez

Eric Dominguez adjourned the meeting upon closing of the second public comment session. This meeting was adjourned at 11:35 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
CLEAN ENERGY SECTOR COUNCIL

Commissioner Andrew Borasky, Timothy Breed, Chris Brooks, Eric Dominguez-Chair, Rob Dorinson, Robert Feibleman, Susan Fisher, Ron Fletcher, Debra Gallo, Dr. Alan Gertler, Dan Gouker, Pamela Hiltz, Scott Krantz, Les Lazareck, Councilwoman Peggy Leavitt, Bonnie Lind, Dr. Emmanuel Maragakis, David McKinnis, David Miller, Dr. Thomas Piechota, Jordan Pinjuv, Michael Purtill, Commissioner George Rowe, Commissioner Warren Russell, Brita Tryggi, Jennifer Turchin and Councilwoman Anita Wood.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Thursday, April 4, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.