

### GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200 Carson City, Nevada 89713 Telephone (775) 684-3911 \* Fax (775) 684-3908

## **MEETING MINUTES**

Name of Organization: Governor's Workforce Investment Board (GWIB)

Clean Energy Sector Council

Date and Time of Meeting: Friday, January 25, 2013

10:00 a.m.

**Place of Meeting:** Department of Employment, Training & Rehabilitation

2800 East St. Louis Avenue, Conference Room C

Las Vegas, NV

Some members of the Council may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation

1325 Corporate Boulevard

Reno, NV

1-877-810-9415

Access Code 4697842#

<u>Council Members Present</u>: Eric Dominguez (Chair), Dr. Thomas Piechota (Vice-Chair), Robert Fielbleman, Pamela Hilts, Les Lazareck, Councilwoman Peggy Leavitt, Bonnie Lind, Dr. Emmanuel Maragakis, David Miller, Jordan Pinjuv, Michael Purtill and Council Woman Anita Wood

<u>Council Members Absent</u>: Commissioner Andrew Borasky, Rob Dorinson, Susan Fisher, Ron Fletcher, Debra Gallo, Dr. Alan Gertler, Dan Gouker, Lenix Jorge, Scott Krantz, David McKinnis, Commissioner Warren Russell, Brita Tryggi and Pamela Vilkin

**Ex-officio Members Present:** Jaime Cruz (Southern Nevada Workforce Investment Board) and John Thurman (Northern Nevada Workforce Investment Board)

<u>DETR Staff Present</u>: Derita Hopkins (DETR-Workforce Solutions Unit), LeVerne Kelley (DETR-Workforce Solutions Unit), Ansara Martino (DETR- Workforce Solutions Unit) and Earl McDowell (Workforce Solutions Unit, Deputy Administrator)

<u>Others Present:</u> Madelin Arazoza (Workforce Connections), Keith Hosannah (WISS\), Kenneth Thompson (Southwest Gas Company) Randy Nance (Nevada Job Connect) and Ed Price (Nevada State College)

<sup>\*</sup>Please note that all attendees may not be listed above

# **AGENDA**

I. Welcome and Introductions ......Eric Dominguez, Chair, Clean Energy Sector Council

Mr. Eric Dominguez, Chair of the GWIB Clean Energy Sector Council, called the meeting to order at 10:05 a.m., introduced himself, welcomed the Council and thanked everyone for their attendance. Mr. Dominguez then asked for roll to be called.

II. Roll call and Establishment of a Quorum ................. Derita Hopkins, Administrative Assistant Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and initially a quorum was not present. However, shortly after the roll call was taken additional members called in, via teleconference and a quorum was established.

Ms. Hopkins verified the meeting agenda was posted in accordance with the Nevada Revised Statute NRS 241.020 at locations throughout the State of Nevada.

For the first public comment session, Mr. Dominguez invited members of the public to speak, stating any member of the public may now comment on any matter posted on this meeting agenda. He advised that the comments may be limited to three minutes at his discretion as the Council Chair. Hearing none, Mr. Dominguez turned to the next agenda item #V.

V. \*Discussion/Possible Action – Approval of the November 30, 2012 Minutes ..... Eric Dominguez

Mr. Dominguez (Chair) asked for approval of the November 30, 2012, Meeting Minutes. A motion was made by Dr. Thomas Piechota (Vice-Chair) for approval of meeting minutes. This motion was seconded by Councilwoman Peggy Leavitt, "ALL" in favor and none opposed. Motion carried.

VI. **Discussion** – State Energy Sector Partnership Grant (SESP) Update for Southern Nevada and Extension Request.......Jaime Cruz, Chief of Sector Initiatives, Workforce Connections

Mr. Dominguez asked Mr. Jaime Cruz (Chief of Sector Initiatives for Workforce Connections) to provide the council with an update on the State Energy Sector Partnership Grant (SESP). Mr. Cruz provided the council with an update on the Southern Nevada division and requested for Mr. John Thurman to provide the council with an update regarding the Northern Nevada segment. Mr. Cruz informed the council that the SESP Grant was awarded a six months no-cost extension, which apparently means there are no additional funds awarded. He conveyed to the council that the six months extension timeframe is going to allow the Workforce Connections Southern division to produce more outcomes for the Department of Labor and have additional time to follow up on any retention outcomes of those participants. He commented that their original Workforce Connections expectation was to serve a total of 2,119 participants; however, now the new extension allows them to serve an additional 1,000 participants and all of those participants have been identified. He concluded to the council that in regards with the Southern Nevada Workforce Connection, the great majority of participants are enrolled, and they are currently on track to meet all the outcomes by the end of the grant (which is now projected for June 30, 2013).

Mr. John Thurman (Program Manager for Nevadaworks) introduced himself to the council and provided his input for the Northern Nevada Workforce Connections division. Mr. Thurman informed the council that in referenced with the six months extension that was granted; the Department of Labor, Northern

Nevada segment will not have any additional enrollment. He advised the council that the six-month extension will allow them to gather additional information about the already entered employment retainment as a key measure tool for success. He believes that they have some very good numbers; unfortunately, because of the misunderstanding in reporting to the State and the Department of Labor, they are missing a portion of the entered employments information to gather in those next few months. He noted to the council that the Northern Nevada Workforce Connection had a total of 1,137 individual class participants; which is a total of 588 individuals. He concluded to the council that all of those in the Northern region are mainly incumbent workers who continue to work as a result of their training received.

Mr. Cruz addressed to the council a questions from the Chair "Where there any identified areas of work opportunities beyond the awarded grant that would inform the council where the need for additional training and/or certifications within the Clean Energy Industry Sector?" Mr. Cruz explained to the council that one of the targets of the grant was to identify items that were worthwhile transferring forwarded funds that were expired and/or the period of performances had ended. He then informed the council that there are three recognized items being submitted to the United States Department of Labor as part of the sustainability plan.

- (1) The Youth STEM Program that exposes youth to the "Go Green" principles, the green economy and career opportunities within those workforce environment. He advised the council as merely a basic introduction; that the Workforce Connection has attached that program into their WIA delivery; which means that it will be implemented as a continuous effort. He noted to the council since they have purchased some assets; as the owner they are going to take advantage of those assets and implement them into the normal yearly funded mechanisms within Workforce Connections. He acknowledged that the Workforce Connections Executive Director has made a commitment to build upon that concept to add the Youth STEM Program and additional program in advanced manufacturing, robotics that would lead into other industry sectors; such as Aerospace and Defense and Manufacturing that the Governor's Workforce Investment Board has identified. He expressed that our Youth should be listed as a number one priority.
- (2) He communicated to the council that within the Southern Nevada Workforce Connection division they have served a total of 500 job seekers in which 300 plus were placed into employment. He mentioned to the council that they have implemented the same strategy used to their deliverable with funded partners. He noted that the individuals funded through Workforce Connection works side-by-side with both aspect of training and job placement. He concluded that the number two focus would be mainly on incorporating all "lessons learned" into annual deliverable and getting job seekers placed into employment and having a successful, employer relationships that will be lead into next year and so on.
- (3) He informed the council that the "Employer-Driven Training" that happen during the incumbent worker program will be another opportunity for the sector council to implement. He stated that they are focusing on Employers that were undertaking financial hardship to look at methods to keep their operating budget in good standing. He communicated to the council that by training employees in "clean energy" and energy-efficient ways to operate their buildings benefited the companies by procurement of their materials, supplies and helped minimized their waste. He emphasized by incorporating the "clean energy" employee training that employers have identified as valuable in the workforce to our permanent deliverable list so that Workforce Connections can provide annual funding for this proposed program.

Mr. Thurman (Nevadaworks) addressed the same need for additional training question to the council with respect to the Northern Nevada Workforce Investment Board. He advised the council that the Northern Nevada Workforce Connection has identified some certification gaps in the case of the electrical program

with the electrical union and with the Builder's Association. He mentioned that the majority of the participants who had acquired their certifications in energy reduction and cost savings allowed them to continue to work based on the "clean energy" skill sets they had acquired. He brought up to the council that Sherwin-Williams was a company participant through the Nevada Industry of Excellence (NVIE) and some striking statistics that they had discovered at midpoint was through their "clean energy" training efforts at that plant, they were able to reduce energy consumption by an amount of 25 percent per gallon of paint. This major reduction for them was both a "cost savings" and helped preserve the amount of energy used. Mr. Dominguez thanked John Thurman for the vital information and requested for him to provide an update to the council next month regarding the certification program and identify how it would be beneficial to the workforce. He requested for the council to consider the "clean energy" training as a focal point and seek out some recommendations to forward on to the Governor's Workforce Investment Board to request funding.

Mr. Dominguez welcomed to the council Colonel Kenneth Thompson (Chief Pilot – Southwest Gas) He informed the council that Colonel Thompson is going to discuss the impacts that "renewable energy" can have on our Nevada Test Site and Training Range. He advised the council that there is a lot of renewable energy development that's occurring in the State of Nevada and it might be helpful for the Council to understand some of the nuances of the Test Site and how that may impact the United States Air Force Testing at the range. He mentioned that some recommendations can be made for the "clean energy" training that would lead to more renewable energy development.

Colonel Kenneth Thompson introduced himself as a retired Air Force officer and a member of the GWIB Aerospace and Defense Sector Council. He mentioned that he was the Commander of the Nevada Test and Training Range (NTTS) up at Nellis Force Base. He informed the council that he has been working there for about 20 years for flying purposes and is very familiar with the NTTS topic. He encouraged the council to begin to associate with the activity at the NTTS, because there are thousands of jobs involved with the NTTS range. He suggested that the clean energy industry sector can implement some projects that might impact other job growth in the market. He mentioned that the NTTR there is approximately the Southern 25 percent of the State and a lot of power transmission lines and other infrastructure for power is located in that area. He stated because of our 360 days of sunshine a year, Nevada is a favorite venue for "renewable energy" development. He noted that Clean Energy for Nevada will work because there's an abundant U.S. Bureau of Land Management (BLM) land for lease in Nevada and the US. Government is providing large financial and tax incentives. He informed the council that the Range was broken down into four different areas and Governor Sandoval, Senator Reid, Congresswoman Shelley Berkley and other congressmen were briefed awhile back concerning the four areas and any possible impacts. He recognized some four areas of concerns in relation with the NTTR Clean Energy are the following listed below:

- 1. Solar Towers (RCS/low alt fly)
- 2. Photo-Voltaic (PV) arrays (low alt fly waiver)
- 3. Energy Infrastructure (RCS/low alt fly)
- 4. Wind farms (RCS/Doppler/low alt fly)

Colonel Thompson pointed out to the council the area of concern with the Photo-Voltaic (PV) Array may interfere with some USAF pilot training by blocking their capability to conduct flight training with the F-22 which flies supersonic all the time. He stated that there's a lot of sonic "booms", mostly in the Lincoln County area and what happens with the solar panel technology if the USAF start to fly supersonic and someone put up; this huge solar panel array at a low-altitude may cause some cracks in the solar panel, who would be liable? He informed the council that so far, the good news is they had solar panels up there for about 30 years and none of them has cracked during the military testing with the current technology. However, he is concerned about the new technology the Samsung is currently working on with the thin

crystal acrylic glass that may not have a more susceptibility to cracking. He mentioned that right now current technology seems to be working; however, we need to assure that the future technology will not present any unforeseen issues. He informed the council that the Photo-Voltaic (PV) Array is compatible for the eastern areas of the NTTR if structures remain less than 100 feet; however, the Western NTTR areas it may have some impact to military operations in regards to the proximity to bomb impact areas and ground radar testing interference. The NTTR is requesting for review of the PV project for compatibility with military aircraft operations; there's a total of 50+ years of supersonic and low altitude training and testing. He mentioned the focus will be on whether or not the USAF will be liable for PV project damages or loss of income due to the military operations. Listed below is some of the Potential PV Array Impact to the military operations:

- 1. Sonic booms
- 2. High Reflection pilot blinding Focusing mirrors?
- 3. Low altitude operations down to 100 feet large "PV farms" will impact training
- 4. Impact of radar, electronic warfare setting off false targets.

Colonel Thompson presented some possible concerns with the Solar Panels and potential Solar Tower impacts to the Military Operations. He mentioned that the solar panels that are at the Nellis Air Force Base are black and very low reflectivity, because you would assume you want the sunlight not to relfect off the panels. There's is now technology for focusing mirrors on the small little microchips and the entire massive mirror up on the range blinding some of the pilots visual capacity. Another concern would be the massive solar development plat to set up in Lincoln County which are pushing BLM to rezone land for solar development in that area to help avoid any massive corridor in the middle of the NTTR area. He noted that other concerns are the flight restrictions and heat turbulence. He stated that the solar panels are extremely hot and the heat does affect the weather and/or changes the weather a little bit. He noted to the council other concerns and/or another issue with the massiveness of the solar towers would be there are approximately 10,000 mirrors; if they were cracked during the military flight operations who would be writing the checks to lawyers? He informed the council that another concern with the Wind Farms located in White Pine County outside of the range creates false targets for the military training and testing. He stated that the Turbine blades moving between 50 and 200 knots show up on the pilot's radar systems and each wind turbine produces multiple positive and negative velocity radar returns, it saturates radar computer creating false targets at various ranges. He emphasized that any new development regarding renewable energy project must be compatible with the military operations and they are willing help mitigate whatever processes that are required. He concluded that the NTTR welcomes the support of "clean energy" development in Nevada because we need to have a clean, sterile laboratory to do testing and the USAF is currently working with BLM for "hold harmless" clauses in clean energy land leases on federal land.

VIII. **Discussion** – Governor's Office of Economic Development – Review of 2012 Nevada Job Growth Statistics by Sector......Bob Potts, Research Director Governor's Office of Economic Development

Please note that due to a scheduling conflict that Mr. Bob Potts had; this meeting agenda item will be tabled until the next scheduled meeting on Friday, February 22, at 10:00 a.m.

IX. **Discussion** – Review of Study Completed by UNLV of Clean Energy Educational Programs.......

Dr. Thomas Piechota, Professor of Civil & Environmental Engineering
University of Nevada, Las Vegas

Dr. Thomas Piechota (Professor, Civil & Environmental Engineering introduced himself to the council as the Vice President for Research at the University of Nevada, Las Vegas. He informed the council that the Nevada Systems of Higher Education has been asked to research and to provide an assessment with regards to both UNLV academic and research programs and determine how they map against the Economic Development Sectors in the State of Nevada. He presented a brief overview to the sector council on how UNLV academic programs map against the Economic Development Sectors that the State

of Nevada has identified. He informed the council that a lot of information collected for the research programs and research projects which included UNLV, UNR and Desert Research Institute are available on their website http://www.nevada.edu/ir/Economic\_Development.php. He is currently working on how those projects map against varied industry sectors in the Nevada Systems of Higher Education; aligning their efforts with the current economic development in the State of Nevada. He added they have identified a total of 1,800 academic programs that would possibly mapped out to the Clean Energy or Green Sector; including certification like Bachelor's, Master's Ph.D. and some subfields underneath those academic areas.. He state the fact that UNLV has twice the number as UNR, there is probable a little bit of inconsistency, with the different degree programs. He again emphasized that the Nevada Systems of Higher Education website http://www.nevada.edu/ir/Economic Development.php is where they have an economic development link to identify some of their current research project and/or sponsored projects. He brought up to the council that Clean Energy is may filter down into some of the engineering disciplines, electrical engineering are a few that may have the Clean Energy heading and possibly mapped out to aerospace and other industry sectors. He concluded that some of their clean energy degrees can break out into a lot of sub-disciplines for all the universities. Mr. Dominguez advised the council that the Clean Energy Sector may have less opportunity to necessarily impact the development curriculum; however it can impact where the State funds are being allocated whether it's the Higher Education and/or Kindergarten through 12<sup>th</sup> grade students based on recommendations forward on to the GWIB.

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Mr. Earl McDowell, DETR Workforce Solutions Unit, Deputy Administrator introduced himself to the council and thanked everyone for their participation with the Clean Energy Sector Council. McDowell emphasized on the importance of each sector council members to provide their expertise input with the development of work opportunities within the Clean Energy industry sector. Mr. McDowell cited to the council "The mission of the Governor's Workforce Investment Board (GWIB) Sector Council is to bring together decision makers from business, government, education, labor, and industry professional groups, to identify and address the delivery of industry-specific training and workforce development initiatives in support of the economic development goals of the state." He advised the council that GWIB Workforce Solution Unit is currently working with William (Bill) Anderson, State of Nevada Chief Economist to conduct a survey that would acquire data from a total of 10,000 individuals throughout the Las Vegas area about clean energy. He requested for the council to provide their insight on what should be included with the survey and the majority of the data on the survey was accumulated from Bob Potts to make sure we are able to direct those allocated funds to the appropriate individuals to provide the necessary training within the clean energy industry sector. He encouraged the sector council members to review the Governors Sandoval's Executive Order #2012-18 regarding the roles and responsibilities for the Governor's Workface Investment Board Industry Sector Councils and Sector Councils By-Laws.

Mr. McDowell invited Bonnie Lind (Nevada Governor's Office of Economic Development, Renewable Energy Industry Specialist) to speak in regards with the economic development goals. Bonnie updated the council on some interesting information obtain from the most recent Governor's Economic Development Board meeting. She noted to the council that the 2013-2014 Economic Development Goals are finding some work opportunities for the State. She mentioned that they are looking at recruiting and/or acquiring a lithium high, very specialized battery technology R&D facility set up in Nevada. She informed the council that they currently have a network link with the MIT, Stanford, UT Austin as well as Peking University and the National Academy of Science. She stated they are looking at a full vertical integration of the lithium supply chain and it will be in partnership with UNLV and UNR and the rest of NSHE. She then expressed to the council that the R&D facility will also support the rest of our battery industry that exists in the state of Nevada, so the K2s and some of our other battery industries will consolidate a supply chain to make sure the Nevada lithium is getting mined and processed happening in Nevada. Mr. Dominguez thanked Bonnie for the vital information and requested that she provide a more detailed overview presentation at the next scheduled Clean Energy Sector Council meeting. Mr. McDowell explained to the council that funds allocated for the various industry sector councils are

Federal funds and the GWIB will apply available funds for training based recommendations they receive from each sector council. Mr. McDowell advised the council to review the Governor's Executive Order #2012-18, page 2, section 2 regarding the federal funding allocation: "The Board shall determine the percentage of WIA funds available during each program year that will be expended within each Workforce Investment Area..." Mr. McDowell will invite Mr. William (Bill) Anderson (State of Nevada, Chief Economist) to present to the council additional detailed information in regards with the GWIB funding process at the next scheduled meeting.

XI. \*Discussion/Possible Action – Development of a Strategic Plan for 2013 and the Responsibilities and Duties of the Subcommittees to Support the Plan ...... Eric Dominguez

Mr. Dominguez mentioned that at the next scheduled meeting the council will discuss the Clean Energy 2013 Strategic Plan goals and outline some recommended deliverable items to review. Dr. Piechota suggested for a representative from the Health Care and Medical Sector Council to attend future scheduled meeting and share some of their valuable insights that would be informative with development of the Clean Energy 2013 Strategic Plan objectives, goals and deliverables.

Mr. Dominguez welcomed anyone from the GWIB Clean Energy Sector Council to accept the roles and responsibilities as Chair of the Training and Education Subcommittee. He mentioned that at the last sector council meeting Mr. Jaime Cruz volunteered to Chair that subcommittee; however, because he's an "ex-officio" member of the Council, per the Sector Councils By-Laws he cannot assume the responsibility as Chair. Mr. Dominguez presented a nomination for Dr. Piechota to Chair the Training and Education Subcommittee. Dr. Thomas Piechota accepted the appointment as Chair of the GWIB Clean Energy Training and Education Subcommittee.

Mr. Dominguez invited anyone from the GWIB Clean Energy Sector Council to accept the roles and responsibilities as Vice-Chair. Dr. Piechota accepted the appointment as Vice-Chair for the GWIB Clean Energy Sector Council.

XIV. \*Discussion/Possible Action – Future Agenda and/or Recommendations...... Eric Dominguez

Mr. Dominguez requested for the Council to provide any future agenda and/or recommendations for next scheduled meeting. It was suggested for Bonnie Lind to present at the next scheduled meeting the 2013-2014 Economic Development Goals specifically relating to the Clean Energy Sector. Everyone agreed for DETR Director Frank Woodbeck and/or Earl McDowell to provide additional information regarding the funding resources. Mr. Dominguez recommended for Bill Anderson to circulate to the council for review a "draft scope" of the survey in advance and present some feedback at next sector council meeting. Mr. Dominguez asked council if they would like to invite Bob Potts to attend next meeting with some of his review of the 2012 Nevada Job Growth Statistics for Clean Energy. Bonnie Lind suggested to the council that she would be able to include Bob Potts statistics along with her 2013-2014 Economic Development Goals presentation.

XV. \*Discussion/Possible Action – Future Meeting Schedule ...... Eric Dominguez

The next GWIB Clean Energy Sector Council meeting is scheduled for February, 22, 2013, at 10:00 a.m. The meeting will be held at the DETR, 2800 East St. Louis Avenue, via videoconferencing at the Reno Town Mall conference room.

 please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment will be limited to three (3) minutes.

For the second public comment session, Mr. Dominguez invited members of the public to speak, stating any member of the public may now comment on any matter posted on this meeting agenda. There were no comments presented from the public.

A motion for adjournment of this meeting was made by Councilwoman Anita Wood. This motion was seconded by Les Lazareck. Motion carried. The meeting was adjourned at 11: 33 a.m.

# GOVERNOR'S WORKFORCE INVESTMENT BOARD CLEAN ENERGY SECTOR COUNCIL

Eric Dominguez-Chair, Jordan Pinjuv, Brita Tryggi, Ron Fletcher, Dennis Perea, Rob Dorinson, Debra Gallo, David McKinnis, Scott Krantz, Pamela Hilts, Robert Feibleman, Michael Purtill, Les Lazareck, Susan Fisher, Pamela Vilkin, Dr. Emmanuel Maragakis, Dr. Thomas Piechota, Dr. Alan Gertler, Lenix Jorge, Dan Gouker, Councilwoman Anita Wood, Commissioner George Rowe, Councilwoman Peggy Leavitt, Commissioner Andrew Borasky, Commissioner Warren Russell, Bonnie Lind, David Miller

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Thursday, January 24, 2013.

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.

<sup>\*</sup>Denotes items on which the Governor's Workforce Investment Board Clean Energy Sector Council may take action. Agenda items may be taken out of order. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised under public comment until the matter has been specifically included on an agenda.