

DRAFT MINUTES
STATE OF NEVADA
EMPLOYMENT SECURITY DIVISION
COMMISSION ON POSTSECONDARY EDUCATION

NEVADA COMMISSION ON POSTSECONDARY EDUCATION MINUTES

Topic: CPE August Commission Meeting

Time: Aug 2, 2023 09:00 AM Pacific Time (US and Canada)

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Staff Present during Video Conference

Kelly Wuest, CPE Administrator
Maricris Wu, CPE Postsecondary Education Specialist
Susan Beckett, CPE Administrative Assistant III

Members of the Public, Media, Educational Institutions and Other Agencies Present

Todd Weiss, Nevada Attorney General Office, Chief Deputy Attorney General
Kim Byrd, Olympic Career Training Institute,
Ben Miranda
C Fry
Candice Sonny, OceanPointe Dental Academy of Nevada
Rebecca Daigle, Teachers of Tomorrow
Stephen Sebree, Unity Dental Assisting
iPhone user
Donna Laffey
Eric Dievendorf, Battle Born EMS Health and Science Learning Institute

Member of the Commission on Postsecondary Education Present during Video Conference Meeting

Nate Clark, Chair
Sharon Frederick, Vice Chair
Janiese Clyne
Thomas Kenny
Jon Ponder
Steven Soares

STATE OF NEVADA
EMPLOYMENT SECURITY DIVISION
COMMISSION ON POSTSECONDARY EDUCATION
MINUTES

August 2, 2023 – 9:00 A.M.

Call to Order

The meeting was held via Video Conference ZOOM. The meeting was called to order by Chair Commissioner Nate Clark at approximately 9:01AM.

Public Comment Phone Option Instructions

For members of the public please note the options for attending this zoom meeting are via web and phone:

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Public Comments

Commissioner Clark asked for public comment –Steven Soares: just for the Commissioners. This may be my last commission meeting. I have accepted a position with the Us. Department of Education in the office of Postsecondary Education. The Federal Government sees that as a conflict. Once I have the final date of onboarding, then my resignation will go out to the board and will also send a copy to the Commission. I wanted to also say that it has been an honor and a privilege to have served on the Commission since May 2, 2021, until today. You may see me in a different capacity somewhere down the line. Commissioner Clark, Well congratulations on that move. Is this a regional or is it with the DC Office. Commissioner Soares, it is with the DC Office. I will be working remotely from Henderson; I'll still be in the area. I am kind of looking forward to it. It's back in the old realm of what I used to do as the Chief Financial Officer.

Commissioner Clark, Thank you for that. Are there any other members of the public that would like to make a comment? No other comments made.

Written Comments

This is Susan Beckett, no written comments.

Confirmation of Posting

Susan Beckett, for the record, Administrative Assistant III, Employment Security Division, Commission on Postsecondary Education. Yes, proper notice was provided for this meeting pursuant to Nevada's Open Meeting Law, NRS 241.020 and confirmation of posting was received. We are in compliance with the open meeting law.

Roll Call

- Commissioner Chair Clark - Present
- Commissioner Vice-Chair Frederick - Present
- Commissioner Eade - Excused
- Commissioner Kenny - Present
- Commissioner Ponder - Present
- Commissioner Rhodes - Absent
- Commissioner Clyne - Present
- Commissioner Soares – Present

Administrator Kelly Wuest: took roll via verbal and video. Confirmation of a quorum.

Adoption of Agenda:

Motion: Commissioner Frederick – Move to approve adoption of Agenda for August 2, 2023.

Second: Commissioner Ponder.

Discussion: None.

Results: Unanimous, agenda is adopted.

Approval of Minutes May 3, 2023, Meeting

Discussion: None.

Motion: Commissioner Ponder – Motion to approve the minutes for May 3, 2023, meeting.

Second: Commissioner Clyne.

Discussion: None.

Results: Unanimous, motion carries.

Adoption of 2024 Meeting Dates

Discussion: Nate Clark: Now we're moving into the adoption of the 2024 meeting dates. I'd like to point out that the memo that preceded the calendar as a typo, the August second (2nd) should read August seventh (7th).

Motion: Commissioner Frederick – Motion that we accept the following dates for our meetings, February 7, 2024, May 1, 2024, August 7, 2024, and November 6, 2024.

Second: Commissioner Soares.

Discussion: None.

Results: Unanimous, motion carries.

Administrators Report

Administrator Wuest gave the Administrator's Report as submitted with the updated additions:

The current student count for this quarter is 8,742 students. The Licensing Renewals is at 23 instead of 21. Quarter one number update 10,307 students.

Applications for Full Term License

Battle Born EMS Health and Science Learning Institute

Testified: Eric Dievendorf, Director for Battle Born EMS. Provided background and updates for the institution. We are working in conjunction with AMR in their headquarters. We identified a need to increase EMT and Advanced EMT classes for the community. We received our provisional licensure last year and we have had one class since then. It was an Advanced EMT that began in April and ended in the first part of July. There were 16 students enrolled. Two of them withdrew before the midterm and we completed the class with 14 students; 13 have passed the exam for Southern Nevada Health District and one more person will be testing next week for their license.

Commissioner Clyne is there any kind of placement assistance for these individuals that are getting their certification and passing their tests. Dievendorf, yes, so Battle Born EMS Learning Institute not only our internal AMR and Medic West people, but we also take people from the outside if they're already an emergency medical technician. We offer them employment as well if they are interested in working for us. If not some of them may work for Community Ambulance or GEMS, or they may be taking it just to they can test for the fire department. We do offer employment assistance if they would like to work for us.

Commissioner Clyne, do you have a way that you are tracking them if they do get employment? Dievendorf, yes, we look at all the applicants, all the people that we enrolled in this last class were internal AMR and the Quest folks, so they all have jobs. There was not anyone from the outside that applied for the class.

Commissioner Clark, I have a question, this might be for Administrator Wuest. The recommendation here is for a 9-month extension. They have generated a graduating class. So that was the only missing piece. Right? Do we need 9 months, or would it speed the process up? If we're more with a shorter extension so that we can get them to a full term quicker. Administrator Wuest, they asked for 9 months. I think they had other administrative changes they were looking at. I think they just wanted to do it right, so they requested 9 months. It could be shorter. They'll have at least 2 classes that we can confidently evaluate. At 9 months you're looking at really from this point in time about 7 months, because we do the audit about 2 months before a meeting.

Motion: Commissioner Clyne – A motion that Battle Born EMS Health and Science Learning Institute be extended for an additional nine months.

Second: Commissioner Soares.

Discussion: None.

Results: Unanimous, motion carries.

OceanPointe Dental Academy of Nevada

Testified: Candice Ms. Sonny, instructor for the program gave an update. The previous company that was helping to get the program started had a falling out and they are no longer helping at this point. So, everything has just been placed to me. We do not have any students right now. I am trying to get this all going, and I am trying to see what I can do to be able to get a class hopefully started soon. We applied with Workforce Connections to see if students can get assistance when they apply to the program to get help as far as financial. Another thing I wanted to bring up was this OceanPointe Dental Academy it was named because of the company that we were working with. Now we are wondering at some point in the future if we have the possibility of being to do like a name change to a different name before we get the classes started so that way if we have to like work on our websites and all that we don't have to redo everything. So, I do not know what you guys would suggest as far as that goes.

Commissioner Clark, I don't know but I am sure the Commission has a form for changing your name. It almost sounds like we might take a step back in the application process. Does the school have a named director that resides in Nevada? Ms. Ms. Sonny, I am not sure, I could look at that. I am just barely taking this over to assist Dr. Ofori and so I am still researching all this, and I am getting no help from the people that we were working with to get this going. Commissioner Clark, our memo mentions Dr. Teresa for the job of the director. Does she reside in Nevada. Ms. Ms. Sonny, yes, she does. So, she is the doctor right now. I am stepping in for her because she is with patients today. Commissioner Clark, okay, I just want to make sure there is somebody there that understands about the revised statutes relative to the Commission on Postsecondary Education the licensing of running the school. Ms. Sonny, yeah, she does. Like I said I am doing the administrative part of it. I am trying to help her.

Commissioner Clark, Administrator Wuest do you have a process or a procedure for what's going on here that might help these guys out? Administrator Wuest began to explain a name change was sent in. Susan Beckett interrupted to advise Administrator Wuest it was a different institution and that this is new information to both Maricris Wu and me. Maricris Wu for the record, I do not believe we have received an application for the institution. Ms. Sonny, we haven't submitted documents because I was looking at that. So, it is just okay, get familiar with this full process. Maricris Wu, understood. I will set up a meeting with you so I can understand the issue and assist with the questions you have, as far as, director position and administrative work you have within the school and regarding the student record keeping and so forth. Wuest, this is I would like to ask the DAG (Deputy Attorney General), would we bring this back at the next meeting for them to request the name change, since any motions are made in their current name. We specify the name of the facility. DAG Weiss, I think that would be the most prudent thing to do. You may be able to word in motion, indicating that there is a future name change to happen. But just on the off chance that some other institution down the road comes out with a similar name change just avoiding kind of potential confusion. There could possibly be down the road. I would recommend a revisit at the next meeting. Administrator Wuest, thank you.

Commissioner Clark, to be clear. What's before us today is a 9-month extension of the provisional license for OceanPointe Dental Academy of Nevada. Correct? And you know, I'm sure you can contact the administration, and they'll be more than helpful walking you through the process of all that you've asked for. We can't make any determination on that in this. It is not on our agenda. Ms. Sonny, okay. Commissioner Clark, but I would think the 9 months would give you time to do what you need to do and enroll some students. How long is the program? Ms. Sonny, it is about 10 to 12 weeks. Commissioner Clark, Yeah, so yeah, okay. Do you have plans for when the first class will start? Ms. Sonny, we are open to like once we have this established with the Workforce Connections, we're, going to advertise, get our advertisement going so hopefully, by the end of this month of August we can get a class going.

Commissioner Clyne, are you using Workforce Connections as your means to get students? Or do you have students already, and just send them to Workforce Connections for assistance with funding. Ms. Sonny stated she would refer them over there so that they can get assistance and then get the application going for the school. Commissioner Clyne, Okay? So, the second question is, you're trying to get on the employment and training provider list and get that approved? Ms. Sonny, with the work. Is that the same as the workforce connections? Commissioner Clyne, okay, that that's all I have right now. Thank you.

- Motion: Commissioner Frederick – A motion that the provisional license for OceanPointe Dental Academy of Nevada be extended for an additional nine months.
- Second: Commissioner Kenny.
- Discussion: None.
- Results: Unanimous, motion carries.

Applications for Initial Provisional Licensure

Olympic Career Training Institute

Testified: Kim Byrd, Educational Director, we are an adult vocational school that specializes in logistics, warehousing, and forklift training. Our expertise is helping individuals in the warehousing transportation sector gain the skills necessary to be productive to increase their skills and how to operate machinery, such as forklift as well as scan guns to be most effective. We are already located in Memphis, Tennessee, where we have been licensed for 13 years. In Memphis we're a very big logistics headquarters. We're right across the street from the FedEx Hub and we are looking to bring that expertise as we open a location in the Las Vegas area. We are looking to again assist with warehousing for individuals who are transporting our organizations that are transporting goods as well as working within the Las Vegas strip area. They use quite a few forklifts in that area. We also have a background of working with the prison population. We worked actually in the prisons on the Federal state and local level. We hope to be able to position our sales very well in this new marketplace to assist people in logistics and warehousing.

Commissioner Ponder, I do have a few questions which your warehouse logistics walk with certification and the other programs that you offer, what is the duration of that training? Ms. Byrd, yes, it is a 3-week class individual. They have classroom as well as hands on training at that time. Commissioner Ponder, so each one of those is, 3 weeks, the training? Ms. Byrd, that's correct. Commissioner Ponder, do you have job placement assistance once they complete the training? Ms. Byrd, yes, we have already reached out to companies that are in that field to let them know of the curriculum and they're very interested in hiring graduates who would complete the training. Commissioner Ponder, that is good and what would the average starting salary be for someone who completed the 3 weeks training? Ms. Byrd, it's a range anywhere from 38,000 to 55,000 depending on which actual sector they go into, because individuals can actually come out of with this certification and go into construction as well so it varies widely, depending on which area and what machinery they actually are handling when they get hired on the job. Commissioner Ponder, got it and do you offer any OSHA certifications during that 3-week training? Ms. Byrd, that is a class with our forklift class, is an OSHA compliant forklift certification one of the additional classes, we hope to add after we go through initial certification may be a separate OSHA 10 class which a lot of Byrd, construction companies and even warehousing companies look for, as well as a separate class to be offered. Commissioner Ponder, and this one last question can you tell us about your work inside the prisons with the prison populations? Byrd, yes, we've worked, as I said, with Federal prisons and we've worked with state as well as locally here in Shelby County in which either they have their own warehouse and their own forklift, or we've even had because we have extra equipment here. We've even had our equipment basically shipped over to their location where they have either outside or an inside warehouse, where we can set up with racks or simulate the warehouse environment in which inmates who are close to being released are given this training so that upon release they can go straight into the workforce. Commissioner Ponder, thank you very much. I have no more questions.

Commissioner Clark, question about the funding the \$2,100. How is that paid? Is the student paying? That or is, the employer paying that. Ms. Byrd, what we were hoping once we become licensed, we could do that? That is what we're already doing here in Tennessee in which we are going through the American Job Center as well as through SNAP, EBT, which would provide that funding for individuals who may be receiving snap food stamp benefits.

Commissioner Frederick, I just had a comment. I thought it was interesting that you offer an anger management course as part of the program, and I don't think we've ever seen that with another applicant. Ms. Byrd, what we found is that because our students are going into an environment, be it a warehouse, be it a construction site where they're going to be working in teams they've got to learn how to work collaboratively and there's not an opportunity for them to work independently. They have to work with others and in many cases, deal with issues

like something might be missing. People get caught up not necessarily that there is a problem, but how they express it to the other person on the team. We do simulations on interacting with peers and making the problem, the problem. The problem is the piece of paper. It's not you as a person, so I'm not mad at you. But we're going to get this problem with this piece of paper, figure it out and go from there.

Commissioner Soares, I do have a quick question. I noticed that you have your own equipment in Tennessee and you're planning to rent equipment for the startup in Nevada. Are you also looking at purchasing that equipment? Byrd, actually, we're not renting we're doing a sublet situation with One Pros. They have an actually fully functioning warehouse that's been in existence for 2 years and we will be using their existing equipment.

- Motion: Commissioner Frederick - A motion that a twelve-month provisional license be granted to Olympic Career Training Institute to offer a Logistics Training Program certificate program contingent upon receipt of surety bond in the amount \$12,600, facility, and personnel information.
- Second: Commissioner Ponder.
- Discussion: None.
- Results: Unanimous, motion carries.

Unity Dental Assisting

Testified: Steve Sebree, Cofounder and CEO of Unity Dental Assisting. We are licensed in the State of Arizona by the Arizona State Board for Private Postsecondary Education. We offer a ten-week accelerated dental assisted training program for our students. Since March of 2019, when we were, officially approved for licensure by the Arizona State Board. We have successfully and proudly graduated over 170 students from our dental assisting program. We're excited to be looking at the State of Nevada. Specifically, the Las Vegas market as an opportunity to expand our footprint and continue to reach students and help them reach their career and professional goals. We are doing that through a hybrid learning program meaning online content as well as hands on training and in a didactic learning format for our students, so they receive the best of both worlds, meeting multiple, different types of learning formats and learning styles of our students ultimately helping them find fulfillment, enjoyment, and employment. We are on the list of the eligible training providers for Workforce Innovation Opportunity Act, and we have been on that list now for not too long after we open. So, we have been on that for 3 years now and we look forward to continuing to provide WIOA as part of our program in Nevada, but certainly not the only source of funding for students. We have different funding options, customizable payment plans where they can choose a more standard loan or payment plan. We're excited to be offering our program hopefully in Nevada, specifically in the Las Vegas greater Las Vegas area. The market is very similar in a lot of ways to the Phoenix, Arizona market, where we

currently have 2 locations, one in Central Phoenix and one in the Far West Valley in Surprise.

Motion: Commissioner Kenny - That a twelve-month provisional license be granted to Unity Dental Assisting to offer a Dental Assistant certificate program contingent upon receipt of surety bond in the amount of \$50,000, facility, and personnel information.

Second: Commissioner Frederick.

Discussion: None.

Results: Unanimous, motion carries.

Elections

Election of Officers

Nomination of Thomas Kenny for Chair. Thomas Kenny for accepted.

Nomination of Sharon Frederick for the Vice-Chair. Sharon Frederick accepted.

We have a nomination for Thomas Kenny for Chair, all in favor?

Results: Unanimous.

We have a nomination for Sharon Frederick for Vice-Chair, all in favor?

Results: Unanimous.

Public Comment

None.

The meeting was adjourned by Commissioner Clark. Time: 9:59

Ponder thanked Commissioner Clark for the service.